



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS FOR A PUBLIC HEARING
THURSDAY, AUGUST 16, 2018 AT 6:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

Present: Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace and Walt Welsch.

Ken Taylor arrived at 6:20pm

The hearing was called to order by the Mayor Pro Tem, Donna Johnson.

B. Business before the Council

Mayor

- B.1 Public Hearing – All persons are invited to appear and make comments for or against any proposed changes to the Sales Tax rate for Fiscal Year 2018-19.**
There were no comments from the public regarding the sales tax increase. However, due to a clerical error, the public was allowed to make comments regarding the Property Tax change. Stu Jantzen spoke and asked if the property tax rates were not being raised, why did there have to be a meeting about it? Mr. Jantzen was advised that Arizona State Law requires the meeting.

C. Adjournment

Motion to adjourn moved by Ken Taylor, seconded by Johann Wallace.

Motion passed unanimously.

Meeting was adjourned at 6:24pm.

Approved by Mayor Taylor on September 13, 2018

Kenneth Taylor, Mayor

Attest: _____
Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Public Hearing for the Huachuca City Town Council held on August 16, 2018. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, **Town Clerk**



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS FOR A WORK SESSION
THURSDAY, AUGUST 16, 2018 AT 6:30PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

• **Roll Call.**

Present: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting).

• **Pledge of Allegiance**

Meeting was called to order at 6:32 by Ken Taylor.

B. Business before the Council

Mayor

B.1 Discussion Only [Mayor Taylor]: Discussion of Trash Ordinances 2018-20 and 2018-21, to include revisions to the trash ordinance.

Town Manager Matthew Williams presented to the Council on the ordinances. There are 3 ordinances being discussed. The new ordinance has been split into 2 new ordinances at the mayor's request.

Mr. Welsch pointed out the privatization of trash clause and wanted a statement requiring council approval before a contract can be signed. Mr. Williams advised Mr. Welsch that he does not have the authority to enter into a contract over \$5000 and it would have to be brought before the council. Mr. Welsch also pointed out the date on the ordinance which was August 30. It was agreed that the ordinance date should be September 13. Mr. Welsch also had a concern regarding commercial cans being cleaned. Mr. Benavidez reminded Mr. Welsch that there are state laws regarding commercial trash and noxious conditions. The Huachuca City Police Department would be responsible for enforcing the law.

Discussion turned to lids being tightly vs. reasonably closed. All verbiage in the ordinances that refer to tightly closed lids will be changed to read reasonably closed.

C. Adjournment

Motion to adjourn moved by Ken Taylor, seconded by Donna Johnson.

Motion passed unanimously.

Meeting adjourned at 6:58pm.

Approved by Mayor Taylor on September 13, 2018

Kenneth Taylor, Mayor

Attest: _____
Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Work Session for the Huachuca City Town Council held on August 16, 2018. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, AUGUST 16, 2018 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at 7:09PM. The Pledge of Allegiance was led by Mayor Taylor.

Roll Call: Present: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace, Walt Welsch.

The invocation was offered by Brother Rodney Weichelt.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Denise Lott spoke.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the Town Council Regular Meeting held on August 9, 2018.

C.2 Consider approval of the minutes of the Executive Session held on August 9, 2018.

C.3 Consider approval of the Payment Approval Report in the amount of \$ 67,217.70

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.

Motion: Approve Consent Agenda as presented, moved by Ken Taylor, seconded by Donna Johnson.

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.
There was no unfinished business.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Taylor]: Adoption of Resolution 2018-19, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, TO AUTHORIZE FOR THE CITY'S FISCAL YEAR 2018-19, THE PRIMARY TAX RATE OF 1.33%

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.

Motion: Approve and adopt Resolution 2018-19, Moved by Ken Taylor, Seconded by Donna Johnson.

Vote: Motion passed unanimously (summary: Aye = 7, Nay = 0, Abstain = 0).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace, Walt Welsch.

- E.2 Discussion and/or Action [Manager Williams]: Monthly Budget Update Report presentation by Spencer Forsberg of Haymore and Forsberg C.P.A.
Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**
No Council Action or Vote Required.
- E.3 Discussion Only [Clerk Fuller] Presentation of the Results from the Bus line survey.
Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**
No Council Action or Vote Required.
- E.4 Discussion and/or Action [Clerk Fuller]: Direction of staff from Council to establish a dedicated bus route.
Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**
Motion: Direct staff to prepare a draft dedicated bus route. **Action:** Approve, moved by Ken Taylor, seconded by: Donna Johnson.
Vote: Motion Passed (summary: **Aye = 6, Nay = 1, Abstain = 0**)
Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace.
Nay: Walt Welsch.
- E.5 Discussion and/or Action [Mayor Taylor]: Adoption of Resolution 2018-22, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY APPROVING AND AUTHORIZING EXECUTION OF A SPECIAL WARRANTY DEED TRANSFERRING OWNERSHIP OF A PARCEL OF REAL PROPERTY KNOWN AS "CAMP NACO" (PARCEL ID: 10257305B) TO THE CITY OF BISBEE; AND APPROVING EXECUTION OF ANY OTHER INSTRUMENTS NECESSARY TO EFFECUATE THE TRANSFER OF THE PROPERTY.
Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**
Motion: Adoption of Resolution 2018-22. **Action:** Approve, **Moved by Ken Taylor, seconded by Donna Johnson.**
Motion passed unanimously.
- E.6 Discussion and/or Action [Manager Williams] Adoption of the Tax Code amendments incorporating changes approved by the Municipal Tax Code Commission from 2012 through 2014.
Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**
Motion: Adopt Tax Code amendments. **Action:** Approve, **Moved by Ken Taylor, seconded by Donna Johnson.**
Motion passed unanimously.
- E.7 Discussion and/or Action [Manager Williams]: First Reading of Ordinance 2018-18, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY,

ARIZONA, RELATING TO THE PRIVILEGE TAX; AMENDING THE TOWN TAX CODE BY CHANGING THE RATES OF TAXATION; PROVIDING PENALTIES FOR THE VIOLATION THEREOF; PROVIDING FOR SEVERABILITY AND DESIGNATING AN EFFECTIVE DATE.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**

No Council Action or Vote Required.

- E.8 Discussion and/or Action [Manager Williams]: Adoption of Resolution 2018-21, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "THE USE TAX AMENDMENT TO THE TAX CODE OF THE TOWN OF HUACHUCA CITY."

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**

Motion: adopt Resolution 2018-21, **Action:** Approve **Moved by, Ken Taylor, seconded by Donna Johnson.**

Motion passed unanimously.

- E.9 Discussion and/or Action [Manager Williams]: Adoption of Resolution 2018-20, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, TERMINATING CERTAIN COUNCILMEMBER DEPARTMENTAL LIAISON RESPONSIBILITIES AND AFFIRMING OTHERS.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**

Motion: adopt Resolution 2018-21, **Action:** Approve **Moved by, Ken Taylor, seconded by Donna Johnson.**

Vote: Motion passed (summary: Ayes = 5, Nays = 2, Abstain = 0)

Ayes: Ken Taylor, Donna Johnson, Joy Banks, Christy Hirshberg, Johann Wallace.

Nays: Cynthia Butterworth, Walt Welsch.

- E.10 Discussion and/or Action [Manager Williams]: First Reading of Ordinance 2018-19, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE CHAPTER 2.20 "COUNCIL PROCEDURE" SECTION 2.20.060 "ORDER OF BUSINESS" TO REMOVE THE ORDER OF BUSINESS FROM THE TOWN CODE AND ALLOW THE COUNCIL TO SET THE ORDER OF BUSINESS AT MEETINGS OF THE TOWN COUNCIL BY RESOLUTION OF THE COUNCIL.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**

No Council Action or Vote Required

- E.11 Discussion and/or Action [Manager Williams]: First Reading of Ordinance 2018-20, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," CHAPTER 8.10 "PREPARATION OF REFUSE FOR COLLECTION," SECTIONS 8.10.010 "PREPARATION OF REFUSE," 8.10.020 "LOCATION FOR PICK-UP," 8.10.050 "ALTERNATIVE DISPOSAL OF REFUSE" AND 8.10.090 "DUMPING REFUSE" TO IMPROVE THE HEALTH AND WELFARE OF THE TOWN, IMPROVE THE TOWN'S TRASH COLLECTION EFFORTS AND TO ALLOW FOR THE POSSIBILITY OF ENGAGING A PRIVATE ENTERPRISE TO PROVIDE TRASH COLLECTION SERVICE.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.
Motion: change language for "tightly closed" to "reasonably closed" throughout ordinance,
Moved by Ken Taylor, seconded by Donna Johnson.
Motion passed unanimously.

- E.12 Discussion and/or Action [Manager Williams]: First Reading of Ordinance 2018-21, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," CHAPTER 8.10 "PREPARATION OF REFUSE FOR COLLECTION," SECTION 8.10.050 "ALTERNATIVE DISPOSAL OF REFUSE" TO IMPROVE THE HEALTH AND WELFARE OF THE TOWN BY REQUIRING RESIDENTS TO USE THE TRASH COLLECTION SERVICES PROVIDED BY OR CONTRACTED BY THE TOWN.
Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.
No Council Action or Vote Required.
- E.13 Discussion and/or Action [Councilor Wallace]: First Reading of Ordinance 2018-22, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE CHAPTER 2.85 "TOWN FACILITY USE POLICY," SECTION 2.85.050 "CHARGES" AND CHAPTER 10.30 "PARKS, RECREATION AND TRANSPORTATION FACILITIES," SECTION 10.30.030 "USE OF COMMUNITY CENTER," TO REMOVE THE OPTION FOR CERTAIN PRIVATE ORGANIZATIONS TO USE TOWN FACILITIES FREE OF CHARGE.
Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.
Stu Jantzen spoke.
No Council Action or Vote Required.
- E.14 Discussion and/or Action [Chief Thies]: 1st reading Civil vs criminal ordinance/code change Item was postponed.
- E.15 Discussion and/or Action [Manager Williams]: Approval of Utility Rate Study Purchase.
Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.
Motion: Approve Purchase of Water and Wastewater Utility Rate Study, Moved by Ken Taylor, seconded by Walt Welsch.
Motion passed unanimously.
- E.16 Discussion and/or Action [Councilors Banks & Butterworth]: Direction of staff from Council to establish an Animal Shelter Advisory Committee.
Motion: Open for Discussion and/or Action, Moved by Joy Banks, seconded by
Motion: Direct staff to establish an Animal Shelter Advisory Committee, Moved by Johann Wallace, seconded by Christy Hirshberg.
Vote: Motion passed (summary: Aye = 6, Nay = 1, Abstain = 0)
Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace.
Nay: Walt Welsch.

**E.17 Discussion and/or Action [Chiefs Thies and Bidon]: Direction of staff from Council to establish a Public Safety Board.
Item was postponed.**

F. Items to be placed on future agendas.

1. Walt Welsch – Discussion of general current situation relating to Fire Inspection procedures
2. Matthew Williams – Committee reports from Council members that attend meetings
3. Matthew Williams - Bus line Work Session will be scheduled for 6:00pm September 13.

G. Adjournment.

Motion: Adjourn, Moved by Ken Taylor, seconded by Johann Wallace.

Motion passed unanimously.

Meeting was adjourned at 9:19pm.

Approved by Mayor Taylor on September 13, 2018

Kenneth Taylor, Mayor

Attest: _____

Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 16, 2018. I further certify that the meeting was duly called and a quorum was present.

DRAFT

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022250							
CopperPoint Mutual Insurance	1009099294	Workmans Comp	09/01/2018	2,447.22	.00		
Total 1022250:				2,447.22	.00		
1022500							
Cigna Healthcare (FACETS Plans	08212018(GEN	Employee Health Insurance	08/21/2018	17,108.38	17,108.38	08/30/2018	
Total 1022500:				17,108.38	17,108.38		
1022510							
Principal Life Insurance Co	1060791/08192	employee benefit	08/18/2018	1,127.40	1,127.40	08/28/2018	
Sun Life Financial	900791/081520	administrative fee	08/15/2018	10.00	10.00	08/28/2018	
Sun Life Financial	900791/081520	employee dental	08/15/2018	37.68	37.68	08/28/2018	
Total 1022510:				1,175.08	1,175.08		
1022540							
Vision Service Plan	08162018	Vision Ins./30 049730 0001	08/16/2018	158.11	158.11	08/28/2018	
Total 1022540:				158.11	158.11		
1022700							
LegalShield	0104832/08202	employee benefit	08/20/2018	15.95	15.95	08/28/2018	
Total 1022700:				15.95	15.95		
1042290							
Wells Fargo Remittance Center	213653	Name Tag	07/27/2018	73.47	73.47	08/28/2018	
Total 1042290:				73.47	73.47		
1042530							
Wells Fargo Remittance Center	44399	Spotlight Breakfast	08/09/2018	100.00	100.00	08/28/2018	
Total 1042530:				100.00	100.00		
1043250							
Sierra Vista Herald	489340/150237	Truth In Taxation Notice	08/09/2018	393.16	393.16	08/28/2018	
Total 1043250:				393.16	393.16		
1043280							
Wells Fargo Remittance Center	00-18764531	Notary Seal	07/23/2018	23.90	23.90	08/28/2018	
Wells Fargo Remittance Center	07292018	Supplies-No Invoice	07/29/2018	25.90	25.90	08/28/2018	
Wells Fargo Remittance Center	10770600222	Projector	08/07/2018	551.02	551.02	08/28/2018	
Wells Fargo Remittance Center	189382413003	Binding Machine, Combs, Covers	07/17/2018	7.55	7.55	08/28/2018	
Wells Fargo Remittance Center	213653	Name Tag	07/27/2018	31.50	31.50	08/28/2018	
Wells Fargo Remittance Center	500019416	Metal Stamps For Key Control	08/03/2018	50.50	50.50	08/28/2018	
Wells Fargo Remittance Center	9789071042	Binding Machine, Combs, Covers	07/17/2018	155.66	155.66	08/28/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1043290:				848.03	848.03		
1043360							
AZ Department of Corrections	D08105201808	Inmate Labor	09/05/2018	12.27	12.27	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	9.71	9.71	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	19.90	19.90	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	10.43	10.43	09/05/2018	
Haymore & Forsberg CPA	2578	Accounting Services	09/05/2018	406.25	406.25	09/05/2018	
Total 1043360:				458.56	458.56		
1043440							
Pitney Bowes	1630/08172018	Postage	08/17/2018	250.00	250.00	08/28/2018	
Total 1043440:				250.00	250.00		
1043475							
Fleet Services	55520342	fuel expense	08/15/2018	169.25	169.25	08/28/2018	
Wells Fargo Remittance Center	192724	Gas For Admin Car	07/12/2018	47.08	47.08	08/28/2018	
Total 1043475:				206.33	206.33		
1043480							
Clark Information Systems	113002	Internet Service	08/28/2018	89.95	89.95	08/31/2018	
Caselle, Inc	89861	Contract Support	09/01/2018	712.00	.00		
Wells Fargo Remittance Center	E010069VOF	Email	07/29/2018	103.32	103.32	08/28/2018	
Total 1043480:				905.27	193.27		
1043500							
Truly Nolen Exterminating, Inc	250124543	Pest Control	08/30/2018	44.00	44.00	09/05/2018	
Truly Nolen Exterminating, Inc	250124544	Pest Control	08/30/2018	44.00	44.00	09/05/2018	
Wells Fargo Remittance Center	65139252	Safety Flag(Parking Lot)	08/02/2018	35.58	35.58	08/28/2018	
Total 1043500:				123.58	123.58		
1043660							
Wells Fargo Remittance Center	05164	Refreshment For Town Meeting	08/07/2018	41.59	41.59	08/28/2018	
Wells Fargo Remittance Center	0724-262018	Annual Conf & Elect Train, Hotel	07/26/2018	175.00	175.00	08/28/2018	
Wells Fargo Remittance Center	160009969220	Pizzas For Budget Workshop	07/25/2018	34.74	34.74	08/28/2018	
Wells Fargo Remittance Center	599451796	Annual Conf & Elect Train, Hotel	07/26/2018	221.78	221.78	08/28/2018	
Wells Fargo Remittance Center	984439	AZ City Managers Conf	07/21/2018	538.31	538.31	08/28/2018	
Total 1043660:				1,011.42	1,011.42		
1045250							
Aaron Parr	08072018	Alternate Magistrate Reimburse	08/07/2018	60.00	.00		
Total 1045250:				60.00	.00		
1045480							
AZ Supreme Court	2018-0000005	Computer Maintenance	08/14/2018	1,125.00	1,125.00	08/28/2018	
Total 1045480:				1,125.00	1,125.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1048275							
Verizon Wireless	9812300890	cell phones	08/07/2018	1,743.08	1,743.08	08/28/2018	
Total 1048275:				1,743.08	1,743.08		
1048840							
Hewlett-Packard Financial Service	600575284	Computer	08/18/2018	681.43	681.43	08/28/2018	
Total 1048840:				681.43	681.43		
1051102							
Verified Volunteers	7534872	New Hire	07/31/2018	2.10	2.10	08/16/2018	
Total 1051102:				2.10	2.10		
1051271							
CenturyLink	08072018	Phone Service	08/07/2018	316.29	316.29	08/16/2018	
Total 1051271:				316.29	316.29		
1051360							
AZ Department of Corrections	D08105201808	Inmate Labor	08/05/2018	12.27	12.27	08/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	9.71	9.71	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	19.90	19.90	08/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	10.43	10.43	08/05/2018	
symore & Forsberg CPA	2578	Accounting Services	08/05/2018	406.25	406.25	08/05/2018	
Total 1051360:				458.56	458.56		
1051470							
The Big Tow	12882	Tow City Vehicle-2012 Jeep (G-52	08/27/2018	85.00	85.00	08/31/2018	
Gardner's Garage	02993	Vehicle Maint	08/27/2018	121.59	121.59	08/31/2018	
Gardner's Garage	03025	Vehicle Maint	08/08/2018	22.50	.00		
Total 1051470:				229.09	206.59		
1051475							
Fleet Services	55520342	fuel expense	08/15/2018	1,196.16	1,196.16	08/28/2018	
Total 1051475:				1,196.16	1,196.16		
1051480							
Wells Fargo Remittance Center	E010069VOF	Email	07/29/2018	137.68	137.68	08/28/2018	
Total 1051480:				137.68	137.68		
1051500							
Wells Fargo Remittance Center	65139252	Safety Flag(Parking Lot)	08/02/2018	35.58	35.58	08/28/2018	
Total 1051500:				35.58	35.58		
1051505							
Barnett's Towing L.L.C.	410918	Vehicle Tow Fee	08/24/2018	70.00	70.00	08/28/2018	
the Big Tow	12872	Vehicle Tow Fee	08/17/2018	80.00	80.00	08/28/2018	
the Big Tow	12823	Vehicle Tow Fee	08/21/2018	80.00	80.00	08/28/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1051605:				230.00	230.00		
1051705							
Copygraphix	23188024	Copy Machine Lease/Police Dept	08/13/2018	210.75	210.75	08/28/2018	
Total 1051705:				210.75	210.75		
1052102							
Verified Volunteers	7488104	New Hire	05/31/2018	20.00	20.00	08/16/2018	
Total 1052102:				20.00	20.00		
1052290							
Toner West	8668	Toner OEM Cartridge	05/25/2018	116.70	116.70	08/28/2018	
Total 1052290:				116.70	116.70		
1052360							
AZ Department of Corrections	D08105201808	Inmate Labor	09/05/2018	49.06	49.06	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	38.86	38.86	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	79.60	79.60	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	41.72	41.72	09/05/2018	
Haymore & Forsberg CPA	2578	Accounting Services	08/05/2018	408.25	408.25	08/05/2018	
Total 1052360:				616.49	615.49		
1052462							
Truly Nolen Exterminating, Inc	250124557	Pest Control	08/22/2018	48.00	48.00	08/28/2018	
Total 1052462:				48.00	48.00		
1052475							
Fleet Services	55520342	fuel expense	08/15/2018	135.98	135.98	08/28/2018	
Total 1052475:				135.98	135.98		
1052480							
Wells Fargo Remittance Center	E010089VOF	Email	07/29/2018	25.22	25.22	08/28/2018	
TransWorld Network	14423672-083	Internet Services	08/25/2018	64.81	64.81	08/28/2018	
Total 1052480:				90.03	90.03		
1053460							
Wells Fargo Remittance Center	85139252	Safety Flag(Parking Lot)	08/02/2018	35.58	35.58	08/28/2018	
Total 1053460:				35.58	35.58		
1053480							
Wells Fargo Remittance Center	E010089VOF	Email	07/29/2018	8.61	8.61	08/28/2018	
Total 1053480:				8.61	8.61		
1054360							
SW Building Inspection Service	9386	Contract Services	08/31/2018	4,050.00	4,050.00	09/05/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1054380:				4,050.00	4,050.00		
1057360							
Haymore & Forsberg CPA	2578	Accounting Services	09/05/2018	408.25	408.25	09/05/2018	
Total 1057380:				408.25	408.25		
1058270							
CenturyLink	08072018	Phone Service	08/07/2018	53.01	53.01	08/16/2018	
Total 1058270:				53.01	53.01		
1060450							
Wells Fargo Remittance Center	10848419	Weeds and Repair Concrete Crac	07/17/2018	172.77	172.77	08/28/2018	
Total 1060450:				172.77	172.77		
1060704							
Wells Fargo Remittance Center	03268	Ice Cream Social Supplies	07/31/2018	54.88	54.88	08/28/2018	
Wells Fargo Remittance Center	09583	Ice Cream Social Supplies	08/01/2018	59.33	59.33	08/28/2018	
Total 1060704:				114.01	114.01		
1062102							
Unaffiliated Volunteers	7488104	New Hire	05/31/2018	100.00	100.00	08/16/2018	
Total 1062102:				100.00	100.00		
1062271							
CenturyLink	08072018	Phone Service	08/07/2018	117.11	117.11	08/16/2018	
Total 1062271:				117.11	117.11		
1062290							
Wells Fargo Remittance Center	213853	Name Tag	07/27/2018	10.50	10.50	08/28/2018	
Total 1062290:				10.50	10.50		
1062340							
Southwest Gas Corporation	08302018	Utility Service-Gas	08/30/2018	48.08	48.08	09/05/2018	
Total 1062340:				48.08	48.08		
1062360							
Haymore & Forsberg CPA	2578	Accounting Services	09/05/2018	408.25	408.25	09/05/2018	
Total 1062360:				408.25	408.25		
1062480							
AZ Department of Corrections	D08105201808	Inmate Labor	09/05/2018	24.57	24.57	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	19.42	19.42	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	39.80	39.80	08/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	20.86	20.86	08/05/2018	
Wist Office Products	1788165	Janitorial Supplies	08/20/2018	85.65	85.65	09/05/2018	
Wist Office Products	1788166	Janitorial Supplies	08/20/2018	10.30	10.30	09/05/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1062460:				200.60	200.60		
1062460							
Wells Fargo Remittance Center	E010069VOF	Email	07/29/2018	15.25	15.25	08/28/2018	
Total 1062460:				15.25	15.25		
1062481							
Clark Information Systems	113001	Internet Service	08/28/2018	94.95	94.95	08/31/2018	
Total 1062481:				94.95	94.95		
1062705							
Copygraphix	23231667	Copy Machine Lease/Library	08/23/2018	463.56	463.56	08/31/2018	
Total 1062705:				463.56	463.56		
1065470							
City of Sierra Vista	2444	City Bus #9	08/30/2018	294.33	294.33	08/05/2018	
Total 1065470:				294.33	294.33		
1065475							
Fleet Services	55520342	fuel expense	08/16/2018	509.12	509.12	08/28/2018	
Total 1065475:				509.12	509.12		
1068271							
CenturyLink	08072018	Phone Service	08/07/2018	54.47	54.47	08/16/2018	
Total 1068271:				54.47	54.47		
1068290							
Ace Hardware	158460/1	Outlet Cover & Arrow To Fire	08/04/2018	73.82	73.82	08/05/2018	
Total 1068290:				73.82	73.82		
1068340							
Southwest Gas Corporation	08302018	Utility Service-Gas	08/30/2018	38.62	38.62	08/05/2018	
Total 1068340:				38.62	38.62		
1069802							
Wells Fargo Remittance Center	00246	Back To School Supplies(Grant)	07/27/2018	176.79	176.79	08/28/2018	
Wells Fargo Remittance Center	00265	Back To School Supplies(Grant)	07/27/2018	153.49	153.49	08/28/2018	
Wells Fargo Remittance Center	03269	Back To School Supplies(Grant)	07/31/2018	58.83	58.83	08/28/2018	
Total 1069802:				389.11	389.11		
1070901							
AZ Mun Risk Retention Pool P&C	80050/2000120	AMRRP Claim-Rock Flew From Tr	07/11/2018	1,450.72	1,450.72	08/31/2018	
Total 1070901:				1,450.72	1,450.72		
2340480							
PPG Architectural Finishes	972802078050	Paints & Supplies For Crosswalks	08/16/2018	619.20	619.20	08/05/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PPG Architectural Finishes	972802078127	Paints & Supplies For Crosswalk	08/21/2018	225.80-	225.80-	09/05/2018	
PPG Architectural Finishes	972802078443	Parking Lot-Road White	09/06/2018	148.51	.00		
Cochise County Highway & Flood	08152018	Signs For Parking Lot	08/15/2018	855.22	855.22	08/31/2018	
Total 2340480:				1,397.13	1,248.82		
2340490							
BNR Paving Company	3392	Sealcoat Parking Lot-Front Town	08/31/2018	2,987.00	2,987.00	09/05/2018	
Total 2340490:				2,987.00	2,987.00		
5113110							
Charles Bailey	1002188/08242	Water Credit Balance Due	08/24/2018	41.97	41.97	08/28/2018	
Total 5113110:				41.97	41.97		
5121350							
Allison Hardas	1002053/08152	Water Deposit Refund	08/16/2018	15.47	15.47	08/16/2018	
Green Funding	2101369/08152	Water Deposit Refund	08/20/2018	.47	.47	08/28/2018	
Charles Bailey	1002188/08242	Water Deposit Refund	08/24/2018	40.00	40.00	08/28/2018	
Total 5121350:				55.94	55.94		
5122200							
AZ Dept of Revenue	EFT08312018	Sales Tax	08/31/2018	1,128.22	1,128.22	08/31/2018	
Total 5122200:				1,128.22	1,128.22		
5140110							
Cintas Corporation No. 445	4008746507	Uniform and Rentals/Public Works	08/15/2018	95.23	95.23	08/16/2018	
Cintas Corporation No. 445	4009249983	Uniform and Rentals/Public Works	08/29/2018	91.88	91.88	08/31/2018	
Cintas Corporation No. 445	4009441695	Uniform and Rentals/Public Works	08/08/2018	123.18	.00		
Total 5140110:				310.29	187.11		
5140290							
Wells Fargo Remittance Center	213653	Name Tag	07/27/2018	10.50	10.50	08/28/2018	
Total 5140290:				10.50	10.50		
5140380							
AZ Department of Corrections	D08105201808	Inmate Labor	08/05/2018	73.59	73.59	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	58.29	58.29	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	119.40	119.40	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	62.58	62.58	09/05/2018	
Total 5140380:				313.86	313.86		
5140440							
Pitney Bowes	1630/08172018	Postage	08/17/2018	250.00	250.00	08/28/2018	
Total 5140440:				250.00	250.00		
40480							
J&M Tire & Wheel	32512	Repair Tire Ride Mower	08/21/2018	20.00	20.00	08/28/2018	
Ferguson Enterprises #1001	8500179	1/2" 450 WOG Valves	05/11/2018	38.50	38.50	08/28/2018	
Ferguson Enterprises #1001	8500179-1	1/2" 450 WOG Valves	05/18/2018	212.38	212.38	08/28/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AlphaGraphics	80980	Door Hangers For Water	08/23/2018	288.20	288.20	08/28/2018	
Wells Fargo Remittance Center	0010598295	CDL Physical-J. Halterman	08/07/2018	95.00	95.00	08/28/2018	
Wells Fargo Remittance Center	037354	Fuse Set/Hand Tools	08/02/2018	128.79	128.79	08/28/2018	
Wells Fargo Remittance Center	9150300	Pressure Gun Reports	08/01/2018	107.82	107.82	08/28/2018	
Gardner's Garage	02972	Repair D-2 Dump Truck	08/22/2018	393.53	393.53	08/28/2018	
Total 5140460:				1,284.22	1,284.22		
5140470							
D&M Tire & Wheel	32760	Repair Tire PW1	09/06/2018	32.00	.00		
Total 5140470:				32.00	.00		
5140475							
Fleet Services	55520342	fuel expense	08/15/2018	821.79	821.79	08/28/2018	
Senergy Petroleum LLC	470180	Diesel #2	08/15/2018	285.25	285.25	08/28/2018	
Senergy Petroleum LLC	472322	Diesel #2	08/23/2018	494.79	494.79	08/28/2018	
Senergy Petroleum LLC	473777	Diesel #2	08/29/2018	286.50	286.50	08/31/2018	
Total 5140475:				1,888.33	1,888.33		
5140480							
Wells Fargo Remittance Center	E010089VOF	Email	07/28/2018	8.81	8.81	08/28/2018	
Total 5140480:				8.81	8.81		
5140510							
Turner Laboratories, Inc	18G0757	Monthly WasteWater Test	08/15/2018	30.00	30.00	08/28/2018	
Turner Laboratories, Inc	18H0481	Ground Water Test	08/24/2018	120.00	120.00	08/28/2018	
YL Technology, LLC	31923	Sampling Fee	08/17/2018	92.00	92.00	08/28/2018	
Total 5140510:				242.00	242.00		
5140610							
Merle's Automotive Supply	18247988	Repair Brush Hog	08/29/2018	28.88	28.88	08/31/2018	
Total 5140610:				28.88	28.88		
5221350							
Green Funding	2101389/08152	Sewer Deposit Refund	08/20/2018	15.00	15.00	08/28/2018	
Total 5221350:				15.00	15.00		
5240360							
AZ Department of Corrections	D08105201808	Inmate Labor	09/05/2018	73.59	73.59	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	58.29	58.29	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	119.40	119.40	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	62.58	62.58	09/05/2018	
Valenzuela, Jr. Carlos S.	195832	Contract Labor	09/04/2018	400.00	400.00	09/05/2018	
Haymore & Forsberg CPA	2578	Accounting Services	09/05/2018	408.25	408.25	09/05/2018	
Apache Real Estate Investments	9-2018	Contract Service-Water Site Inspe	09/01/2018	500.00	500.00	09/05/2018	
Total 5240360:				1,620.11	1,620.11		
5240460							
Merle's Automotive Supply	18247395	PW3 Door Handle	08/24/2018	16.41	16.41	08/28/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5240460:				16.41	16.41		
5240630							
Turner Laboratories, Inc	18D0256	Monthly WasteWater Test	04/23/2018	97.50	97.50	09/05/2018	
Turner Laboratories, Inc	18D0257	Ground Water Test	04/23/2018	120.00	120.00	09/05/2018	
Turner Laboratories, Inc	18G0442	Ground Water Test	07/26/2018	120.00	120.00	09/05/2018	
Turner Laboratories, Inc	18H0479	Monthly WasteWater Test	08/28/2018	97.50	97.50	09/05/2018	
Total 5240630:				435.00	435.00		
5440360							
Haymore & Forsberg CPA	2576	Accounting Services	09/05/2018	406.25	406.25	09/05/2018	
Total 5440360:				406.25	406.25		
5440470							
City of Sierra Vista	2436	G-2 Trash Truck Repair	08/23/2018	1,180.97	1,180.97	08/28/2018	
Total 5440470:				1,180.97	1,180.97		
5440475							
Fleet Services	55520342	fuel expense	08/15/2018	480.90	480.90	08/28/2018	
Total 5440475:				480.90	480.90		
5540102							
Verified Volunteers	7458717	New Hire	04/30/2018	20.00	20.00	08/16/2018	
Total 5540102:				20.00	20.00		
5540110							
Cintas Corporation No. 445	4006746507	Uniform and Rentals/Landfill	08/15/2018	113.88	113.88	08/16/2018	
Cintas Corporation No. 445	4009003750	Uniform and Rentals/Landfill	08/22/2018	159.30	159.30	08/28/2018	
Cintas Corporation No. 445	4009003750	Uniform and Rentals/Public Works	08/22/2018	123.18	123.18	08/28/2018	
Cintas Corporation No. 445	4006249983	Uniform and Rentals/Landfill	08/29/2018	110.60	110.60	08/31/2018	
Cintas Corporation No. 445	4009441695	Uniform and Rentals/Landfill	09/06/2018	159.30	.00		
Total 5540110:				666.26	506.96		
5540290							
Wells Fargo Remittance Center	213853	Name Tag	07/27/2018	10.50	10.50	08/28/2018	
Total 5540290:				10.50	10.50		
5540340							
Lal Enterprises, Inc	26332	septic clean out scalehouse	08/31/2018	57.75	.00		
CenturyLink	08072018	Phone Service	08/07/2018	82.72	82.72	08/16/2018	
Total 5540340:				140.47	82.72		
5540360							
AZ Department of Corrections	D08105201808	Inmate Labor	09/05/2018	122.65	122.65	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/11/2018	77.72	77.72	08/15/2018	
AZ Department of Corrections	D08107201808	Inmate Transportation Cost	08/20/2018	159.14	159.14	09/05/2018	
AZ Department of Corrections	D08107201808	Inmate Labor	08/27/2018	83.40	83.40	09/05/2018	
Haymore & Forsberg CPA	2576	Accounting Services	09/05/2018	406.25	406.25	09/05/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
McCoy's Septic Pumping Service	3837	Clean Landfill Septic Tank	08/17/2018	190.00	190.00	08/28/2018	
McCoy's Septic Pumping Service	3899	Clean Landfill Septic Tank	08/29/2018	190.00	190.00	09/05/2018	
Total 5540360:				1,229.16	1,229.16		
5540460							
Elite Sales and Service	12940	Scraper Cylinder	08/05/2018	1,419.13	.00		
Merle's Automotive Supply	16246211	Air Filters & Tire Repair Kit	08/17/2018	62.51	62.51	08/28/2018	
Merle's Automotive Supply	16248136	Belt For 1999 F150	08/30/2018	25.49	25.49	09/05/2018	
Sparkletts	117434480816	Water	08/16/2018	68.34	68.34	08/28/2018	
Wicked Limitz Graphics	41825	Signs For Metal, No Smoking	08/24/2018	98.33	98.33	09/05/2018	
Napa Auto Parts	579141	Barrel Of Grease	08/28/2018	431.80	.00		
J & D Roll Off & Hauling	1908	One Inch Gravel	08/20/2018	1,650.00	1,650.00	08/28/2018	
J & D Roll Off & Hauling	1912	Roll Off Service	08/29/2018	395.02	395.02	09/05/2018	
Gardner's Garage	03015	Belt Wires, Controler	09/04/2018	114.57	.00		
Gardner's Garage	03023	Belt Wires, Controler	09/05/2018	287.65	.00		
Christel Wallace	100823	Refund Dump Truck Deposit	08/04/2018	60.00	60.00	09/05/2018	
Total 5540460:				4,832.84	2,379.69		
5540470							
Diana McLaren	08202018	Refund Deposit	08/20/2018	80.00	80.00	08/28/2018	
Total 5540470:				80.00	80.00		
5540475							
Fleet Services	55520342	fuel expense	08/15/2018	224.36	224.36	08/28/2018	
Total 5540475:				224.36	224.36		
5540476							
Senergy Petroleum LLC	470160	Red Dyed Diesel #2	08/15/2018	1,658.96	1,658.96	08/28/2018	
Senergy Petroleum LLC	472322	Red Dyed Diesel #2	08/23/2018	1,199.04	1,199.04	08/28/2018	
Senergy Petroleum LLC	473777	Red Dyed Diesel #2	08/29/2018	1,385.62	1,385.62	09/31/2018	
Total 5540476:				4,243.62	4,243.62		
5540480							
AMCS Group, Inc.	58315	Remote Support/Installation PC S	08/31/2018	562.50	562.50	09/31/2018	
Wells Fargo Remittance Center	E010089VOF	Email	07/29/2018	17.22	17.22	08/28/2018	
TransWorld Network	14421359-056	Internet Services	08/22/2018	48.81	48.81	08/28/2018	
Total 5540480:				628.53	628.53		
5540516							
State of Arizona - ADEQ	0000289024X	Qtrly Landfill Fee	08/31/2018	2,001.00	.00		
Total 5540516:				2,001.00	.00		
5540610							
Elite Sales and Service	12827	Repairs To 823 Scraper	08/22/2018	2,473.75	2,473.75	08/28/2018	
Empire Southwest, LLC	EMPC0802970	landfill equipment	09/04/2018	142.34	.00		
Empire Southwest, LLC	EMPS4468945	823F Scraper Repairs	08/28/2018	170.46	170.46	09/05/2018	
Empire Southwest, LLC	EMPS4461741	landfill equipment	08/31/2018	142.34	.00		
Empire Southwest, LLC	EMPS4462876	landfill equipment	09/04/2018	142.34	.00		
Empire Southwest, LLC	EMWK269620	823F Repairs	07/19/2018	3,920.77	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540810:				8,707.32	2,644.21		
5540840							
Wells Fargo Equipment Finance	5005133503	836H Caterpillar Landfill Compact	08/16/2018	9,431.50	9,431.50	08/28/2018	
Total 5540840:				9,431.50	9,431.50		
Grand Totals:				85,915.15	73,835.43		

Dated: _____
Mayor: _____
City Council: _____

City Recorder: _____
City Treasurer: _____

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azllquor.gov
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
Job #:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 12).

SECTION 1 Name of Organization, Candidate or Political Party/Govt: NOMADEN MOTORCYCLE CLUB

Name of Licensed Contractor only (if any): _____

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0894115

SECTION 3 Event Location: NOMADEN MC CLUBHOUSE

Event Address: 137 N. HUACHUCA BLVD SUITE 5, HUACHUCA CITY, AZ

SECTION 4 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

- Applicant: GOEPPINGER, TREVOR JOHN 03NOV1977
Last First Middle Date of Birth
- Applicant's mailing address: 3673 ANTEQUIERIA DR. SIERRA VISTA, AZ 85650
Street City State Zip
- Applicant's home/cell phone: (931) 933-1470 Applicant's business phone: (____) _____
State Zip
- Applicant's email address: nomadenmc@cox.net

NOTARY

I, (Print Full Name) Trevor Goepfinger, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature]
 Applicant Signature

State of Arizona County of Cochise
 the foregoing instrument was acknowledged before me this

6 of September 2018
 Day Month Year

My commission expires on: 5-14-2022

[Signature]
 Signature of NOTARY PUBLIC



SECTION 5 Will this event be held on a currently licensed premise and within the already approved premises? Yes No
(if yes, Local Governing Body Signature not required)

Name of Business

License Number

Phone (include Area Code)

SECTION 6 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

SECTION 7 What is the purpose of this event?

- On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 8

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (if yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 0
(The number cannot exceed 10 days per year.)

3. Is the organization using the services of a licensed contractor or other person to manage the sale or service of alcohol?
 Yes No (if yes, must be a licensed contractor or licensee of series 6, 7, 11, or 12)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name NOMADEN MOTORCYCLE CLUB Percentage: 100%

Address 137 N. HUACHUCA BLVD SUITE 5, HUACHUCA CITY, AZ 85616

Name _____ Percentage: _____

Address _____

Street

City

State

Zip

Please read A.R.S. § 4-203.02 Special event license: rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

5. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 8 Number of Security Personnel Fencing Barriers

Explanation: All members of the club will be responsible for the security of the event. There are two chain link fenced areas around our clubhouse, the back yard and a side yard.

SECTION 9 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>07OCT2018</u>	<u>SUNDAY</u>	<u>1200PM</u>	<u>1200AM</u>
DAY 2:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 3:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 4:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 5:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 6:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 7:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 8:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 9:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 10:	<u> </u>	<u> </u>	<u> </u>	<u> </u>

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

ATTACH DIAGRAM

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

LOCAL GOVERNING BOARD

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

DLIC USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2018-28

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF SIERRA VISTA FOR INTERCITY BUS SERVICES.

WHEREAS, the City of Sierra Vista will operate an intercity bus route (Cochise Connection) originating in Sierra Vista with stops in Huachuca City; and

WHEREAS, Huachuca City provides bus services within its territorial jurisdiction; and

WHEREAS, Huachuca City acknowledges demand for an intercity service, as verified by the inter-city route feasibility study conducted by the Southeastern Arizona Governments Organization (SEAGO), and that success of the service is dependent upon participation of public transportation providers like Sierra Vista and Huachuca City; and

WHEREAS, A.R.S. 11-952 authorizes agreements between public entities for cooperative actions, and Huachuca City and Sierra Vista desire to jointly exercise their powers and enter into an Intergovernmental Agreement whereby they will allow the use of certain bus facilities and services, pursuant to the terms of the agreement attached hereto as Exhibit *AA* and incorporated herein by this reference; and

WHEREAS, the Mayor and Council have determined that approval of the Intergovernmental Agreement is in the best interest of Huachuca City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

- Section 1.** The Town hereby approves the Intergovernmental Agreement, attached hereto as Exhibit *AA*.
- Section 2.** The Town's officers are hereby authorized and directed to execute said Intergovernmental Agreement on behalf of the Town of Huachuca City.
- Section 3.** The Town's officers and staff are hereby authorized to take all steps necessary and proper to implement said Intergovernmental Agreement and give it effect.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF September, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Interim Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

EXHIBIT A

[Agreement with City of Sierra Vista must be attached.]

INTERAGENCY GOVERNMENTAL AGREEMENT

BETWEEN

THE TOWN OF HUACHUCA CITY

AND

THE CITY OF SIERRA VISTA

FOR

INTERCITY ROUTE SERVICES

This Interagency Governmental Agreement (hereinafter referred to as AGREEMENT) is entered into, in accordance with Arizona Revised Statutes, Section 11-952, on this ____ day of _____, 2018, by and between the Town of Huachuca City, a municipal corporation, organized under the laws of the State of Arizona (hereinafter referred to as TOWN) and the City of Sierra Vista, a municipal corporation, organized under the laws of the State of Arizona (hereinafter referred to as AGENCY).

BACKGROUND AND INTENT

WHEREAS, TOWN desires to operate an intercity bus route originating in Huachuca City with stops in Sierra Vista; and

WHEREAS, both parties acknowledge demand for such service is warranted pursuant to the inter-city route feasibility study conducted by the SouthEastern Arizona Governments Organization (SEAGO) and that success of the service is dependent upon participation of public transportation providers in the TOWN and Sierra Vista; and

WHEREAS, pursuant to Arizona Revised Statutes, Section 11-952, which allows contracts/agreements between public agencies for cooperative actions, TOWN and AGENCY desire to enter into an Intergovernmental Agreement whereby AGENCY agrees to allow the use of certain facilities and services, as stipulated in this AGREEMENT.

THEREFORE, in consideration of the mutual promises contained in this AGREEMENT, and of the mutual benefits to result there from, the parties agree as follows:

TERM

The initial term of this AGREEMENT shall be for a period of one year, from October 1, 2018 through September 30, 2019. Thereafter, it shall be deemed renewed for successive one-year terms as of October 1 of each year, for up to two successive one-year terms, unless terminated pursuant to the conditions of this AGREEMENT.

FACILITY USE AND SIGNAGE

AGENCY will make available for use the existing bus stops and station shown on Exhibit A, and will allow TOWN to place its bus stop signs and schedules at the locations. The signs and schedules will be mounted on the existing poles at said locations. AGENCY will allow Huachuca City's passengers access to their bus stops and Vista Transit Center, and will allow TOWN to advertise its bus service at these locations.

Each party will allow reasonable bus window and other appropriate advertising of the cooperative bus services offered between them.

TICKET PURCHASE

AGENCY shall allow for the purchase of weekly and monthly Huachuca City bus passes at the Vista Transit Center. AGENCY shall collect funds from passengers wishing to purchase passes. All funds collected shall be handled separately from Vista Transit funds and remitted to the TOWN on a monthly basis. AGENCY shall provide TOWN with a log to track any sales and a copy of said log shall accompany remittance to TOWN. The log will identify each uniquely numbered pass and basic purchaser information. Payment by check shall be mailed to:

Town of Huachuca City
Attn. Town Manager
500 N. Huachuca Blvd.
Huachuca City, AZ 85616

TOWN shall allow for the purchase of weekly and monthly Sierra Vista bus passes at the Huachuca City Town Hall. TOWN shall collect funds from passengers wishing to purchase passes. All funds collected shall be handled separately from TOWN funds and remitted to the AGENCY on a monthly basis. TOWN shall provide AGENCY with a log to track any sales and a copy of said log shall accompany remittance to AGENCY. The log will identify each uniquely numbered pass and basic purchaser information. Payment by check shall be mailed to:

City of Sierra Vista
Attn. City Manager
1011 N. Coronado Dr.
Sierra Vista, AZ 85635

AGENCY can obtain additional passes when needed by contacting the Town Manager at 520-456-1354 at least two days in advance, and additional passes will be hand delivered to the Vista Transit Center.

INSTALLATION OF COMMERCIAL ADVERTISING ON TOWN BUSES

AGENCY has facilities and personnel capable of professionally installing commercial bus advertising on TOWN buses. AGENCY agrees, upon TOWN'S request, to use its facilities, personnel and printing vendor to install commercial advertising on TOWN buses. TOWN agrees to repay AGENCY for its costs in performing the work within 15 days of receiving AGENCY'S detailed invoice.

TERMINATION, DEFAULT, AND REMEDIES

Either party may terminate this AGREEMENT at any time without cause by giving the other party written notice of the intent to terminate the AGREEMENT no less than 60-days prior to the date of termination.

INSURANCE

It is understood that AGENCY and CITY are both public bodies in the State of Arizona. Each party shall maintain workers' compensation insurance as required by statutes, general commercial liability insurance, property damage insurance, and automobile liability insurance with respect to its activities under this AGREEMENT.

INDEMNIFICATION

To the fullest extent permitted by law, TOWN shall defend, indemnify, and hold harmless the AGENCY, its agents, officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of TOWN, its agents, or employees. TOWN'S duty to defend, hold harmless, and indemnify the AGENCY, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused by any TOWN acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of the TOWN or any other person for whose acts, errors, mistakes, omissions, work, or services the TOWN may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

To the fullest extent permitted by law, AGENCY shall defend, indemnify, and hold harmless the TOWN, its agents, officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or

alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of AGENCY, its agents, or employees. AGENCY's duty to defend, hold harmless, and indemnify the TOWN, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused by any AGENCY acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of the AGENCY or any other person for whose acts, errors, mistakes, omissions, work, or services the AGENCY may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

ADMINISTRATION OF AGREEMENT

Each party shall designate a representative or representatives, notice of the same to be provided to the other party, who shall be jointly responsible for developing procedures to be utilized in fulfilling this AGREEMENT and providing other administrative services as necessary. Any disputes arising under this AGREEMENT which cannot be resolved by the above-mentioned representatives, shall be referred to AGENCY'S City Manager and TOWN'S Town Manager for joint resolution. Disputes not resolved at this level shall be referred to binding arbitration to be conducted by a panel of three arbitrators, one selected by each party, and the third selected by the two arbitrators.

NOTICES

Unless otherwise specified herein, any notice or communication required or permitted under this AGREEMENT shall be in writing and sent to the address given below for the party to be notified.

TOWN

Huachuca City
ATTN: Town Manager
500 N. Gonzales Blvd.
Huachuca City, AZ 85616
Tel: 520.456.1354

AGENCY

City of Sierra Vista
Attn: City Manager
1011 North Coronado Drive
Sierra Vista, AZ 85635
Tel: 520.458.3315

ASSIGNMENT

Neither party shall assign the rights or duties under this AGREEMENT to a third party without the written consent of the other party. Any such assignment in violation of this AGREEMENT will be grounds for termination of the AGREEMENT.

NON-DISCRIMINATION

To the extent applicable, the parties shall comply with all laws and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, and State Executive Order 75-5 which mandated all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities. All parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, with all federal regulations regarding equal employment opportunity, with relevant orders issued by the U.S. Secretary of Labor and with all applicable provisions of the Americans with Disabilities Act, Public Act 101-336, 42 U.S.C. Sections 12101-12213, and all applicable Federal Regulations under the Act, including 28 C.F.R. Parts 35 & 36.

RIGHTS OF PARTIES

The provisions of this AGREEMENT are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties of any nature or kind in favor of any third party.

SEVERABILITY

The parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended. In the event that any provision of this AGREEMENT or portion thereof is held invalid, illegal or unenforceable, such, provision or portion thereof shall be severed from this Agreement and shall have no effect on the remaining provisions of this Agreement, which shall remain in full force and effect.

OTHER TERMS

1. **NON-DISCRIMINATION.** The parties shall comply with all applicable state and federal statutes and regulations governing Equal Employment Opportunity, Non-Discrimination, and Immigration.

2. **WORKER'S COMPENSATION:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this intergovernmental agreement, is deemed to be an employee of both the Party who is her primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries she is then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.

3. CONFLICT OF INTEREST. This Agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511 regarding Conflict of Interest.

4. NO BOYCOTT OF ISRAEL. In accordance with A.R.S. § 35-393.01, the parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.

5. COMPLIANCE WITH IMMIGRATION LAWS. The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

6. INSPECTION AND AUDIT. The parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.

7. PUBLIC RECORDS LAW. Notwithstanding any other provision of the agreement, the parties understand that all of the other parties are public entities and, as such, are each subject to Arizona's public records law, A.R.S. § 39-121 et. seq.

8. JURISDICTION AND APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Arizona. Jurisdiction and venue for any action under this Agreement shall be in Cochise County, Arizona.

IN WITNESS WHEREOF, two (2) identical counterparts of this AGREEMENT, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named on the date and year first above written.

APPROVED BY:

TOWN

By _____
Matthew Williams, Town Manager

DATED: _____

By _____
Ken Taylor, Mayor

APPROVED BY:

AGENCY

By _____
Procurement Manager

DATED: _____

By _____
Rick Mueller, Mayor

DATED: _____

DATED: _____

ATTEST:

By _____

Jennifer Fuller, Town Clerk

DATED: _____

By _____

Jill Adams, City Clerk

DATED: _____

Pursuant to A.R.S. §11-952, this AGREEMENT has been reviewed by legal counsel for each party to determine it is in proper form and is within the power and authority granted under the laws of the State of Arizona to the respective client agency.

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Thomas Benavidez, Town Attorney

Nathan Williams, City Attorney

EXHIBIT "A"

List of Bus Stop Facilities

- 1. Canyon Vista Medical Center (East end stop);**
- 2. Cochise College Main Campus; and**
- 3. Vista Transit Center.**

EXHIBIT "B"

List of Vehicles

	Make	Model	Year	VIN
1.				
2.				
3.				

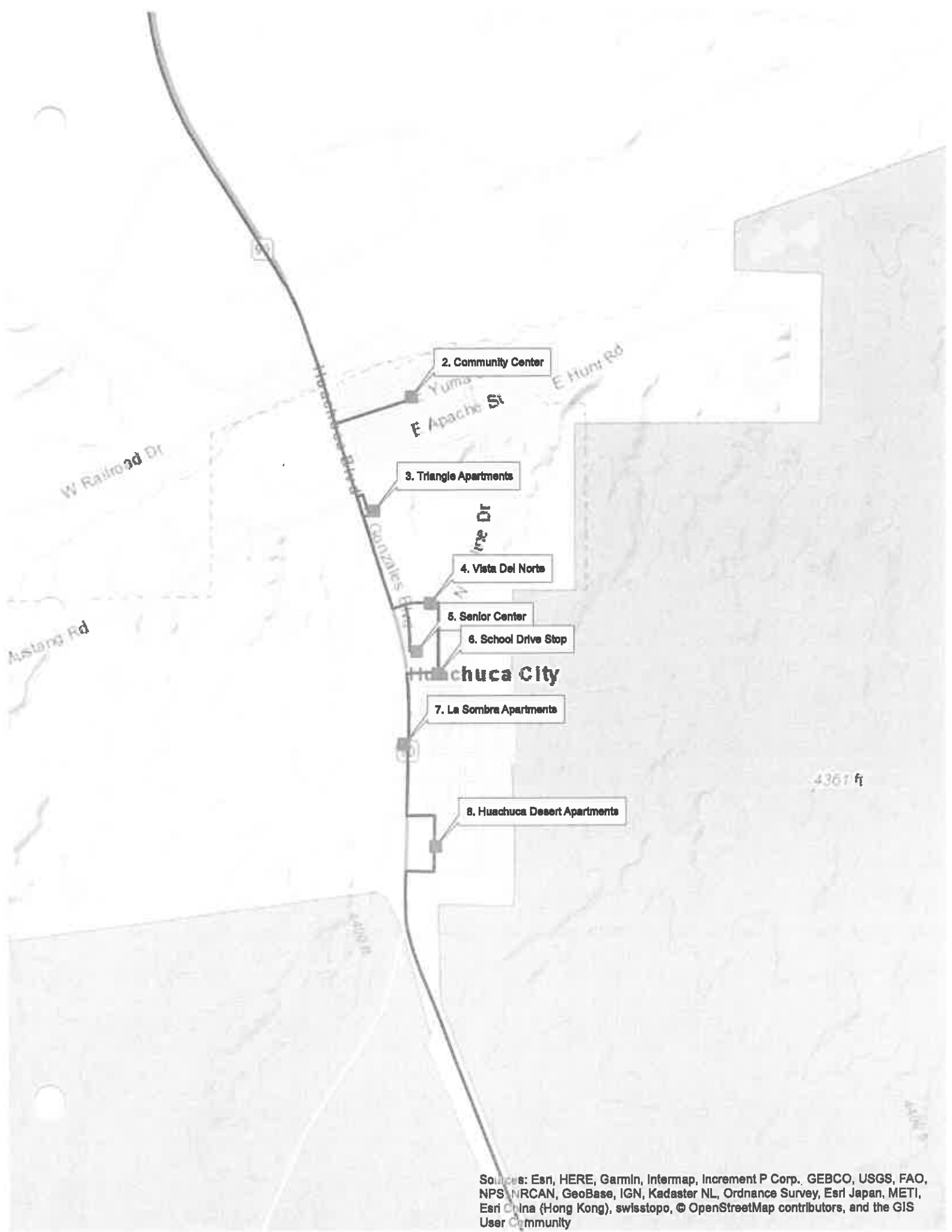


4435 ft

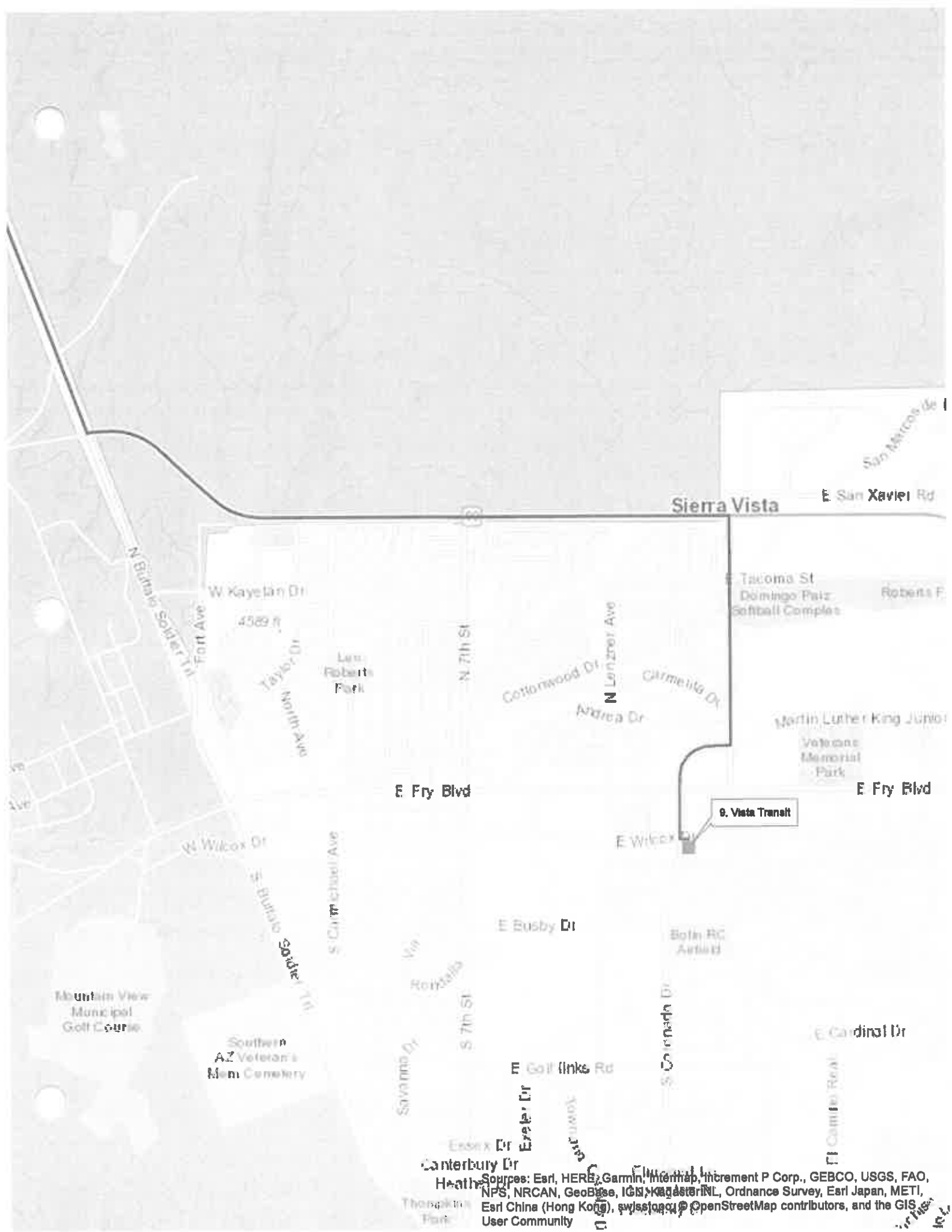
430 N
Tanner Cir

4307 ft

Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community



Sierra Vista

E San Xavier Rd

W Kaye Ln Dr

4589 ft

Taylor Dr
North Ave

Len Roberts Park

N 7th St

Cottonwood Dr
N Lonzner Ave

Carmelita Dr

Tacoma St
Domingo Paiz Softball Complex

Roberts F

Martin Luther King Junior Veterans Memorial Park

E Fry Blvd

E Fry Blvd

Sierra Vista Transit

E Wilcox Dr

W Wilcox Dr

S Churchill Ave

E Busby Dr

Bolin RC Artfield

Mountain View Municipal Golf Course

Southern AZ Veterans Memorial Cemetery

Savanna Dr

S 7th St

Goil Links Rd

S Cornelia Dr

E Cardinal Dr

Canterbury Dr

Health Park

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, OpenStreetMap contributors, and the GIS User Community



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2018-24

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING A MUNICIPAL BUS FARE SCHEDULE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to the Code section 10.30.010, the Town Council may establish fees for its municipal bus transportation programs and services; and

WHEREAS, pursuant to A.R.S. section 9-499.15, the Town Council published notice on its website, sixty days in advance, of its intent to consider adopting and increasing its bus fares; and

WHEREAS, the Town Manager has reviewed the costs of operating the municipal bus service and has determined that the fare schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, is necessary and appropriate to recover those costs; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to adopt the fare schedule, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Bus Fare Schedule, attached hereto as Exhibit "A," is hereby adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

ATTEST:

Ken Taylor, Mayor

Approved as to Form:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney

EXHIBIT A

[Municipal bus fare schedule must be attached]

Schedule of Town of Huachuca City Bus Fares

The Town of Huachuca City, Arizona, is proposing to increase its bus line fares [“fees”], as follows:

- In Town (In HC City limits) \$0.50
- Regular Fare (1-way to SV) \$1.50
- Elderly & disabled to SV (1 way) \$0.75
- All Day Pass \$3.00
- Deviation Pickup (1-way) \$2.00
- 10 ride pass \$10.00
- Monthly pass \$40.00
- Children (under 5 with adult) Free

These proposed Bus Line fares will be considered by Huachuca City Town Council on Thursday, September 13, 2018, at 7:00 pm, at Town Hall located at 500 N. Gonzales Blvd, Huachuca City, AZ.

If approved, these changes would go into effect on September 14, 2018.

Information supporting these fares is attached hereto. If you have any questions, contact: mwilliams@huachucacityaz.gov



Customer: E911 COCHISE COUNTY (HUACHUCA CITY PD)
Site #: 55857548
Project Name: Huachuca City PD - PSAP Closure
Created On: 8/1/2018
Expiration Date: 9/30/2018
Account Manager: Carlos Simmonds
Sales Engineer: Cathy Atkin
Customer Notes:

DE install and Reinstall two (2) VIPER workstations and move to Nogales PD and Somerton PD. This includes deinstalling the VIPER CPU (A9C), Keyboard, Mouse, Generations Keypad, four monitors and back room equipment and reinstalling VIPER equipment at the existing two VIPER sites. This also includes new CAT 6 cabling required for the new positions at both sites. The VIPER at both sites will need to be reprogrammed and tested with the existing VIPER systems at both sites. All work will be completed during normal business hours.

This quote also includes any changes at SEACOM to accommodate the Huachuca City PD 911 closure changes.

Catalog Number	Description	Unit Price	Qty	Total Price	Contract Term (Months)
LOCATION: Main Site					
Materials					
QBOM INSTALL MAT	Misc Installation Material	\$ 2,500.00	1	\$ 2,500.00	
Implementation					
QLABOR-CENTURYLINK	Installation	\$ 8,000.00	1	\$ 8,000.00	
QBOM-OINE TIME CHARGE	One Time Implementation Charge (Per site)	\$ 2,500.00	2	\$ 5,000.00	
Shipping and Handling					
Shipping & Handling	Shipping & Handling	\$ 24.38	1	\$ 24.38	
				Materials Total	\$2,500.00
				Implementation Total	\$13,000.00
				Shipping and Handling Total	\$24.38
				Grand Total Price to Customer	\$15,524.38

Note: Changes to configuration may result in pricing changes. This quote also excludes sales tax, which will be added to the invoice. Any expedite fees incurred after quote acceptance will be added to the invoice.

This quote is subject to the agreement currently in force between CenturyLink and Customer under which Customer has agreed to the terms and conditions for purchase of equipment and any associated installation and maintenance (the "Agreement"). This quote will not become effective unless and until CenturyLink and Customer have executed the Agreement referenced in this section.

Customer Representative: _____

Customer Signature: _____

Job Title: _____

Date: _____

CenturyLink Representative: _____

CenturyLink Signature: _____

Job Title:

Date:

Dear Mayor and Council,

I would like to inform the Huachuca City Mayor and Council that Chief Peter Bidon is not available 24 hours a day to our city residents as required. He is now employed by Canyon Vista Medical Center; not sure how Whetstone's Fire Board and residents feel about this as they are also out a Chief during the times he is working at the hospital regardless, when working as a nurse he is 100% committed to the hospital and is not available for any emergency situation that may arise in the town. I think our contract with him states differently does it not? I find this information to be very disturbing as we are paying for the daily service of a Fire Chief. And the fact that the Huachuca City's Chief Truck is being used as his personal transport is bullshit. It has been seen at the hospital and not only by me, isn't this considered personal use as he cannot possibly respond to an emergency call? I don't mind paying for emergency services but I refuse to support his personal agenda and so should you!

I hope you look into this new information just as I have and don't let this man continue to pick and choose his commitments and responsibilities to our town! Not to mention how inconsiderate he is when he is driving the Huachuca City Chief truck in town, he zips around like he owns the road and I know he isn't doing the speed limit, why is he allowed to do whatever he wants when he wants!

Respectfully,

A Concerned Citizen

A handwritten signature in black ink, appearing to be the initials 'PB' followed by a long, horizontal flourish.



TOWN OF HUACHUCA CITY COUNCIL DECISION REQUEST (CDR)

Meeting Date:	9/13/2018	Agenda Item #:	E.5
----------------------	-----------	-----------------------	-----

Subject:	2018 Library Services and Technology Act Grant – Consultation Fees
-----------------	--

Department/Presenter:	Library – Suzanne Harvey
------------------------------	--------------------------

Type of Action Requested:	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Formal Action/Motion
	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Other	

RECOMMENDATION:

Approve four (quarterly) payments of \$5,500 to K12 Hands for services funded by the Digital Literacy Center grant. No disbursements to be made until grant funds have been received from the State Library.

DISCUSSION:

- In May, the Huachuca City Library received a Library Service and Technology Grant for a Digital Literacy Center.
- The grant includes \$22K for K12 Hands to develop curriculum, teach 50% of the workshops and conduct train-the-trainer sessions for library staff.
- The \$22K will be broken down in to four payments of \$5,500 to be made quarterly.
- Approval of the full amount to be paid (divided into four payments) will allow more efficient payment processing and financial reporting to the Arizona State Library.

FINANCIAL ANALYSIS:

- 100% funded by the Arizona State Library as part of our LSTA Grant.
- No payments to K12 Hands will be made until funds have been received.
- Request for funds was submitted on August 17th and funds are expected to be received in 4 to 6 weeks.

ALTERNATIVES:

The alternative would be to return the money earmarked for this grant.

RECOMMENDED MOTION:

I move to authorize quarterly payments, from LSTA grant funds, in the amount of \$5,500 to K12 Hands for Digital Literacy Center services as outlined in the approved 2018 LSTA grant.

Recommended by:

Name of Dept. Director
Job Title

Reviewed and Approved by:

Matthew Williams
Town Manager



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION No. 2018-25

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, CANVASSING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 28, 2018.

WHEREAS, the Town of Huachuca City, Cochise County, Arizona, held a Primary Election on the 28th day of August 2018, for the office of mayor and four councilmember seats; and

WHEREAS, the election returns have been presented to, and have been canvassed by, the Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. That the total number of ballots cast at the election, as shown by the poll lists, was 321.

SECTION 2. 0 ballots were rejected.

SECTION 3. That the votes cast for the candidates for mayor were as follows:

<u>Name</u>	<u>Vote total</u>
Johann Wallace	178
Ken Taylor	90
George Nerhan	47
Write-in	2

SECTION 4. That the votes cast for the candidates for councilmember were as follows:

<u>Name</u>	<u>Vote total</u>
Donna Johnson	207
Joy Banks	197
Cynthia Butterworth	198
Write-in	90

SECTION 5. That it is hereby found, determined and declared of record, that the following candidate for mayor did receive the greatest number of votes of the electors of the Town voting, and also a majority of all votes cast:

Johann Wallace

SECTION 6. That it is hereby found, determined and declared of record, that the following four candidates did receive the greatest number of votes of the electors of the Town voting, and also a majority of all votes cast:

Donna Johnson
Joy Banks
Cynthia Butterworth

SECTION 7. Pursuant to the Town Code, section 2.15.010 and A.R.S. 9-821.01, these four candidates shall be declared elected to the office of Mayor and Councilmember of the Town of Huachuca City, effective immediately following the general election on November 6, 2018; and the Town Clerk is hereby directed to issue to them Certificates of Election.

SECTION 8. This Resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

Ken Taylor, Mayor

ATTEST:

Approved as to Form:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney



(<http://uppersanpedropartnership.org>)



[↑ \(HTTP://UPPERSANPEDROPARTNERSHIP.ORG/\) >](http://uppersanpedropartnership.org/)
[MISSION & GOALS \(HTTP://UPPERSANPEDROPARTNERSHIP.ORG/MISSION-GOALS/\)](http://uppersanpedropartnership.org/mission-goals/)

Mission & Goals

A consortium of agencies and organizations working together to meet the long-term water needs of the Sierra Vista Subwatershed by achieving sustainable yield of the regional aquifer to: 1) preserve the San Pedro Riparian National Conservation Area (SPRNCA), and 2) ensure the long-term viability of Fort Huachuca.

The purpose of the Partnership is to coordinate and cooperate in the identification, prioritization and implementation of comprehensive policies and projects to assist in meeting water needs in the Sierra Vista Subwatershed of the Upper San Pedro River Basin.



USPP Brochure

[Download here \(http://uppersanpedropartnership.org/wp-content/uploads/2017/10/2011USPPBrochureFinal.pdf\)](http://uppersanpedropartnership.org/wp-content/uploads/2017/10/2011USPPBrochureFinal.pdf)

Conservation Grants

As of 2010, the Partnership has awarded grants to 25 businesses and 15 schools resulting in an estimated water savings of 4.7 million gallons.

Stormwater Management

To aid in reversing groundwater decline, Partnership members are prioritizing locations and planning for construction of detention basins that will facilitate more rain water infiltration to the regional aquifer.

Habitat Management

The Bureau of Land Management (BLM) has been proactively managing San Pedro River habitat for years, including vegetation management and beaver reintroduction.

BLM reintroduced beaver to the San Pedro River in 1999. Beaver dams help to slow river flows, which increases stream bank recharge.

BLM uses prescribed fire as a vegetation management tool that reduces invasive species and encourages the re-establishment of native species. This allows for better infiltration of surface water and reduces groundwater use.



Water Harvesting

Monsoon rains should be a great benefit to landscape plants, but if the rainwater simply runs off of your property, you're not getting the full benefit of all that moisture. Think there isn't enough rain? Consider this: in a 1-inch rain you can collect 600 gallons from a 1,000 sq. ft. roof, while a 4,500 sq. ft. roof will receive 2,800 gallons!



What You Can Do to Help

1. Talk With Your Civic Leaders

Remind your community leaders how important water issues are to you and your neighbors. Ask them to take our water issues into consideration when making decisions.

2. Conserve Water

Learning to conserve water at your home or business will help us meet our region's water goals and can reduce your water bill. You can get more information and free assistance from *Water Wise* by calling (520) 458-8278, ext. 2141.

3. Learn More

To learn more about where our water comes from, how to use it wisely, and why we need to stop the decline and raise the level of the water table, visit the Partnership website.

On the website, you will find:

- Additional & Updated Information
- Meeting Information
- Maps
- Library: Articles and Research
- Contact Information
- Links to Members' Websites

www.usppartnership.com

email: info@usppartnership.com

The Upper San Pedro Partnership:

Brings together 21 agencies and organizations to monitor and manage our water, build projects to enhance our water resources, provides education and public policy recommendations in an effort to help state and local governments better manage water resources.

- The Partnership's goals are to balance all the water needs of our region by taking into account a growing population, without causing unacceptable environmental, economic, or social consequences, and to ensure the long-term viability of Fort Huachuca.

The Partnership is:

- Working to reverse our groundwater decline, preserving both the San Pedro Riparian National Conservation Area and our economy.



The Partnership Helps in Protecting a National and Regional Treasure

- The 58,000-acre San Pedro Riparian National Conservation Area (SPRNCA) is a national treasure and internationally recognized for its wildlife.
- The river's stretch is home to 84 mammal species, 7 fish species, 41 reptile and amphibian species, and 100 breeding bird species. It also provides invaluable habitat for 250 species of migrant and wintering birds.
- The river attracts over 400,000 visitors each year resulting in millions of dollars added to the regional economy.

Fort Huachuca

—A Partner and Economic Powerhouse

Fort Huachuca employs 14,089 military, students, Department of the Army civilians and contractors contributing \$922 million per year in salaries. The Fort also creates approximately \$1.75 and \$2.4 billion per year in economic impact for Cochise County and the State of Arizona (includes Cochise County in total), respectively.

Under the Endangered Species Act, Fort Huachuca is required to manage its potential impact on endangered species which rely on surface water levels in the San Pedro Riparian National Conservation Area – but needs help from Upper San Pedro Partnership members.

The economy of the surrounding region relies in large part on both the presence of the Fort and the nature-based tourism at both the river and in the mountains.

Land Conservation Water Savings

As of 2011, the total acreage of land protected by fee acquisition and conservation easements in the Sierra Vista Sub Watershed, including the Babocomari River, was 12,902 acres. These land transactions translate into water savings of 1073 acre ft. per year in retired agricultural wells and 711 acre ft. per year in avoided future residential pumping. The acreage conserved and associated water savings will increase annually as more land is purchased, sustaining river flows and reducing groundwater pumping.

USPP organizations involved in these purchases and easements include Fort Huachuca, The Nature Conservancy, BLM, Cochise County, and USFWS. AZ Land & Water Trust, Pima County, AZ Military Installation Fund, and AZ Game & Fish are also parties to these land conservation activities.

Reuse and Recharge

About 850 million gallons of water (an average 2,600 acre ft.) is recharged and infiltrated each year at the City of Sierra Vista's Environmental Operations Park. Fifty-acres of wetlands at the Park also provide a haven for migratory birds and native wildlife.

Fort Huachuca uses 250 acre ft. per year of treated effluent for irrigation on its desert-designed golf course and is recharging more than 400 acre ft. per year at recharge basins, detention basins, roof-top capture and recharge systems.

The City of Bisbee's effluent is reused for the Turquoise Valley Golf Course. Excess effluent is used to revegetate mining sites.

Fort Huachuca installed more than 15 acres of artificial turf at training and sports complexes saving more than 18 million gallons (56 acre ft.) per year. Water Wise audits on the Fort have resulted in projects that have reduced water usage by another 3.6 million gallons (11 acre ft.) per year.

Education

The Partnership sponsors Water Wise education and assistance throughout our region. The Water Wise program reaches Sierra Vista Subwatershed and Fort Huachuca residents through presentations, workshops, tours, school programs, on site visits, educational brochures, a hot line, website, and professional trainings.





Town of Huachuca City

The Sunset City

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RESOLUTION NO. 2018-23

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING A MUNICIPAL COURT FEE SCHEDULE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to A.R.S. 22-404(E) and the Code section 2.40.050, the Town Council may establish fees for its municipal court programs and services; and

WHEREAS, pursuant to A.R.S. section 9-499.15, the Town Council published notice on its website, sixty days in advance, of its intent to consider increasing library fees; and

WHEREAS, the Town Manager has reviewed the costs of operating the municipal court, and has determined that the fee schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, is necessary and appropriate to recover those costs; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to adopt the fee schedule, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Fee Schedule, attached hereto as Exhibit "A," is hereby adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

ATTEST:

Ken Taylor, Mayor

Approved as to Form:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney

EXHIBIT A

[Municipal Court fee schedule must be attached]

Court Fee Schedule

Warrant Fee (Failure to Appear):	\$150.00 per Warrant
Suspension Fee/Default Fee Civil Suspension (Driver's License)	\$100.00
Security Fee	\$ 30.00 per case
Diversion Fee (for certain non-violent offenses, committed by first time offenders)	\$250.00 (per misdemeanor)



TOWN OF HUACHUCA CITY COUNCIL DECISION REQUEST (CDR)

Meeting Date: 9/13/18	Agenda Item #: E.9
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Subject:	Roll-off Truck Purchase
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Department/Presenter:	Town Manager Matthew Williams
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Type of Action Requested:	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Formal Action/Motion
	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Other	

RECOMMENDATION:

I recommend allowing the Town Manager to purchase a used roll-off truck not to exceed \$30,000.

DISCUSSION:

The Town has spent \$9400 in roll-off relocation fees since 1/1/18. This does not include lost revenues by hauling our own scrap metals to Tucson. We now have over \$50,000 on hand from surplus/impound sales. We budgeted \$50k to purchase a used roll-off truck for the landfill. I hope to purchase (3) items with this \$50k- a rolloff truck, a 10 wheel dump truck, and to get a used Cat scraper here thru GSA surplus.

I was on the trail of a good roll-off truck, however it has been sold. I would request Council approve the Town Manager to spend up to \$30,000 to purchase a used roll-off truck.

FINANCIAL ANALYSIS:

Would take up to \$30,000 of the more then \$50,000 from surplus/impound sales fund.

ALTERNATIVES:

- A-not purchase a roll-off truck
- B-Require specific truck for approval (may sell before Council approval)

RECOMMENDED MOTION:

I move to adopt _____

I approve the Town Manager to spend up to \$30,000 to purchase a used roll-off truck.

Recommended by:
<i>Name of Dept. Director</i> Matthew Williams, Town <i>Job Title</i> Manager

Reviewed and Approved by:

FIRST AMENDED
INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF
HUACHUCA CITY AND COCHISE COUNTY FOR THE OPERATION OF AN
ANIMAL SHELTER

RECITALS

WHEREAS, the Town of Huachuca City ("Town") and the County of Cochise ("County") have been cooperating in the financing, construction and operation of an Animal Shelter ("Shelter") owned by the Town, pursuant to the terms of an agreement between them dated July 1, 2003; and

WHEREAS, Town staff provides for the operation and maintenance of this facility and enforces the animal control laws in the Town; and

WHEREAS, the parties hereby agree to continue cooperating in the financing, operation and maintenance of the Shelter, subject to the terms and conditions provided in this First Amended Agreement ("Agreement"), as authorized by A.R.S. §§ 11-1013; 9-240(B)(16) and A.R.S. § 11-952; and

WHEREAS, it is in the best interests of both parties to continue to operate the Shelter and to conduct these activities jointly to maximize the public benefits that can result from the cooperative use of the resources that are available to each.

NOW THEREFORE, it is mutually agreed that the Town and the County shall continue to operate and maintain the Shelter upon the following terms and conditions:

1. The Town agrees to continue to assume responsibility for operating the Shelter and providing all the staff required. This responsibility includes, but is not limited to, providing food, water, sanitation services, daily outdoor exercise, and other requirements for the animals sheltered there; for providing all necessary utility services; and for providing all the administrative services required for this Shelter. The Town also agrees to use proper pest control to prevent the spread of pests to the animals in the Shelter.

a. **Staffing:** The Town agrees that the Shelter will be staffed at least 7 hours each day of the week, excluding legal holidays.

b. **Refusal for Lack of Capacity:** The Town may refuse any County animals when the Town determines that it does not have adequate capacity at the Shelter to house the animals humanely. The Town shall notify County ACO's in advance when the Shelter is at or near capacity.

2. The Town agrees to accept the dogs and cats that are delivered to the Shelter by County staff and County residents, in the same manner as such animals from the Town are accepted, subject to the availability of adequate space for County animals. The Town further agrees to manage and dispose of all animals that are accepted at the Shelter in accordance with all applicable laws, rules and regulations of the State of Arizona and of the United States, and to operate the Shelter in accordance with all applicable ordinances of the Town and County. The County agrees that if its representatives are unwilling to allow the Town time to find placement for County animals, that the County's agents will dispose of those animals at the County's expense. County staff using the Shelter shall follow all policies, procedures and guidelines established by the Town for the operation of the Shelter, including specifically completing paperwork and following established procedures for incoming animals.

3. The Town shall be entitled to compensation from the County for the animal care services that it provides pursuant to this Agreement. For fiscal year 2018, the amount of compensation will be paid by the County in the amount of \$45,000, per year, paid in 4 quarterly installments. The County agrees to an annual 3% increase for these services beginning with the 2019 fiscal year.

4. The Town shall be responsible for maintaining the facility in good and safe condition.

5. This Agreement shall be in effect upon its approval by the respective governing bodies. This Agreement shall be automatically renewed for three (3) successive fiscal years, unless either party provides written notice of its intent to terminate the Agreement, which must be provided not less than ninety days prior to the start of the next fiscal year.

6. This Agreement may be cancelled for conflict of interest as provided in A.R.S. § 38-511, pursuant to the terms of that statute.

7. Each party may at any time request an amendment to this Agreement. This Agreement is subject to amendment upon the mutual consent of the respective governing bodies, by the approval of a formal written amendment to this Agreement. On at least an annual basis, the parties shall meet, through their respective representatives, to discuss the operations of this Shelter and the needs of each party for any changes to this Agreement or the applicable procedures, as may be necessary to best accomplish the purposes of this Agreement.

8. The County shall defend, hold harmless, and indemnify the Town, its officers, agents and employees, from all claims, demands, suits, damages or loss ("claims") that result from the negligence or intentional acts of the County, its agents, officers and employees, in the performance of this Agreement, but only to the extent that such claims arise from such negligence or intentional acts. The Town shall defend, hold harmless and indemnify the

County, its officers, agents and employees, from all claims, demands, suits, damages or loss ("claims") that result from the negligence or intentional acts of the Town, its agents, officers, and employees, in the performance of this Agreement, but only to the extent that such claims arise from such negligence or intentional acts. The extent of the foregoing liabilities shall be limited to and determined by the respective fault of the parties, their agents, officers and employees, in comparison with others (including, but not limited to, the other party) who may have contributed to or in part caused any such claim to arise. This duty to defend, indemnify and hold harmless is not negated or otherwise limited by the characterization of the underlying duty as a "non-delegable duty" for which either party may be vicariously liable, as a matter of law.

9. Neither party shall discriminate against any employee or client of either party or any other individual in any way because of that person's age, race, creed, color, religion, sex, genetic information, disability, familial status, political affiliation or national origin in the course of carrying out the duties pursuant to this Agreement. Both parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36, as well as the Genetic Information Nondiscrimination Act of 2008.

10. The parties are required to comply with A.R.S. § 41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. § 41-4401, and with the e-verification requirements of A.R.S. § 23-214(A) (together the "state and federal immigration laws"). The parties further agree to ensure that any subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

11. Each party shall comply with the notice provisions of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the incident command protocol in place, and said party shall have the sole responsibility for the payment of workers' compensation benefits or other fringe benefits of said employees.

IN WITNESS WHEREOF, the parties have authorized the designated officials indicated below to execute this Agreement indicating their respective approval.

COCHISE COUNTY SHERIFF

Mark Dannels
Sheriff

COCHISE COUNTY:

Peggy Judd
Chair, Cochise County Board of Supervisors

ATTEST:

Arlthe G. Rios
Clerk, Board of Supervisors

TOWN OF HUACHUCA CITY:

Ken Taylor
Mayor, Huachuca City

ATTEST:

Jennifer Fuller
Clerk, Huachuca City

Pursuant to A.R.S. § 11-952(D), the undersigned attorneys have reviewed the foregoing Agreement, and confirm the Agreement is in proper form, and is within the powers and authority granted to each party under Arizona law.

APPROVED AS TO FORM:

Britt Hanson
Chief Civil Deputy, County Attorney
Cochise County

APPROVED AS TO FORM:

Thomas Benavidez
Town Attorney, Huachuca City



Town of Huachuca City

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ORDINANCE NO. 2018-18

AN ORDINANCE OF THE TOWN OF HUACHUCA CITY, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; AMENDING THE TOWN TAX CODE BY CHANGING THE RATES OF TAXATION; DESELECTING MODEL OPTION #15 THEREBY ADOPTING A USE TAX; ADOPTING LOCAL OPTION #JJ; PROVIDING FOR SEVERABILITY AND DESIGNATING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA:

SECTION 1: The tax rate in each of the following sections of the Town tax code is increased from one and one-half percent (1.5%) to one and nine-tenths percent (1.9%):

Section 9A-405 Advertising
Section 9A-410 Amusements, exhibitions, and similar activities
Section 9A-415 Construction contracting: construction contractors
Section 9A-416 Construction contracting: speculative builders
Section 9A-417 Construction contracting: owner-builders who are not speculative builders
Section 9A-420 Feed at wholesale
Section 9A-425 Job printing
Section 9A-427 Manufactured buildings
Section 9A-430 Timbering and other extraction
Section 9A-435 Publishing and periodical distribution
Section 9A-440 Rental occupancy
Section 9A-444 Hotels
Section 9A-450 Rental of tangible personal property
Section 9A-455 Restaurants and bars
Section 9A-460 Retail sales: measure of tax; burden of proof; exclusions
Section 9A-462 Retail sales: food for home consumption
Section 9A-470 Telecommunications
Section 9A-475 Transportation for hire
Section 9A-480 Utility services

SECTION 2: The tax rate in the following section of the Town tax code is decreased from one and one-half percent (1.5%) to one percent (1.0%):

Section 9A-445 Rental, leasing, and licensing for use of real property

SECTION 3: Model Option #15 is hereby withdrawn and the Use tax is established at a tax rate of one and nine-tenths percent (1.9%). That certain document known as "The Use Tax Amendment to the Tax Code of the Town of Huachuca City", three copies of which are on file in the office of the town clerk of the Town of Huachuca City, Arizona, which document was made a public record by Resolution No. 2018-21 of the Town of Huachuca City, Arizona, is hereby referred to, adopted and made a part hereof as if fully set out in this ordinance.

SECTION 4: If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of these amendments to the tax code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 5: The Town Clerk is hereby directed to publish this Ordinance upon adoption as required by A.R.S. 9-812 and A.R.S. 9-813.

SECTION 6: The provisions of this ordinance shall become effective on December 1, 2018.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, THIS 13TH DAY OF SEPTEMBER, 2018.

Ken Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

APPROVED AS TO FORM:

Thomas Benavidez, Town Attorney



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ORDINANCE NO. 2018-19

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 "COUNCIL PROCEDURE" SECTION 2.20.060 "ORDER OF BUSINESS" TO REMOVE THE ORDER OF BUSINESS FROM THE TOWN CODE AND ALLOW THE COUNCIL TO SET THE ORDER OF BUSINESS AT MEETINGS OF THE TOWN COUNCIL BY RESOLUTION OF THE COUNCIL.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28); and

WHEREAS, the Code, Chapter 2.20 "COUNCIL PROCEDURE" Section 2.20.060 "Order of Business," provides a specific order of business for meetings of the Town Council; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to amend the Code to allow the Council to establish the order of business by resolution of the Council; and

WHEREAS, as required by the Code, section 2-5-4, this Ordinance was first read at a public meeting of the Town Council on August 16, 2018, and at a subsequent meeting on September 13, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Code, Chapter 2.20 "COUNCIL PROCEDURE" Section 2.20.060 "Order of Business," subsection (A) is amended by deleting all of the current text, and replacing it as follows.

Chapter 2.20 COUNCIL PROCEDURE

2.20.060 Order of Business

(A) The order of business for meetings of the council shall be established by resolution of the council, and may be amended from time to time, as determined by the council.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed in their entirety.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13TH DAY OF SEPTEMBER, 2018.

Ken Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



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ORDINANCE NO. 2018-20

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," CHAPTER 8.10 "PREPARATION OF REFUSE FOR COLLECTION," SECTIONS 8.10.010 "PREPARATION OF REFUSE," 8.10.020 "LOCATION FOR PICK-UP," 8.10.050 "ALTERNATIVE DISPOSAL OF REFUSE" AND 8.10.090 "DUMPING REFUSE" TO IMPROVE THE HEALTH AND WELFARE OF THE TOWN, IMPROVE THE TOWN'S TRASH COLLECTION EFFORTS AND TO ALLOW FOR THE POSSIBILITY OF ENGAGING A PRIVATE ENTERPRISE TO PROVIDE TRASH COLLECTION SERVICE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to A.R.S. section 49-741, the Town is responsible for ensuring that there is safe and sanitary disposal of solid waste generated within its jurisdiction, but need not duplicate a service provided by a private enterprise; and

WHEREAS, pursuant to A.R.S. section 49-746 (B), the Town shall prescribe rules for the delivery of recycling and solid waste management services for commercial, industrial and multifamily residential properties that promote availability of these services and competition in the delivery of these services; and

WHEREAS, the Town Council wishes to amend the Code to improve trash collection activities within the Town's **trash service area**, and to allow for the possibility of engaging a private enterprise to provide this service; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on August 16, 2018, and at a **subsequent meeting September 13, 2018**.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Chapter 8.10 "PREPARATION OF REFUSE FOR COLLECTION," Section 8.10.010 "Preparation of Refuse," is amended as follows, with deletions in ~~strikethrough~~ and additions in underlined text:

8.10.010 Preparation of refuse.

All refuse shall be prepared for collection or disposed of as follows:

A. Garbage. All garbage shall be drained of excess liquids and ~~wrapped in paper~~ placed in plastic bags prior to ~~its placing in~~ loading it into the container for collection, excepting business establishments accumulating large quantities of garbage daily shall not be required to wrap garbage; provided, the containers are to be maintained in a clean and sanitary condition by thorough washing following each collection. ~~Animal wastes shall be placed in plastic bags prior to loading into trash cans.~~ The customer town or other collectors authorized by and under contract with the town shall furnish containers for the accumulation, storage and collection of all garbage. Such containers shall be tightly covered reasonably closed and be of rust-resistant metal or plastic and shall have handles on the outside. The maximum capacity of each container shall not exceed 35 gallons and loaded for collection shall not exceed 100 pounds in weight. 96 gallons for the single residential can and 300 gallons for the large community can. The maximum capacity of the can loaded for collection shall not exceed 75 pounds in weight for the 96 gallon can and shall not exceed 250 pounds in weight for the 300 gallon can. Garbage should not be protruding from the can such that the container lid cannot be reasonably closed. Such containers shall be kept in good repair and in a sanitary condition. Any refuse left outside the container shall not be picked up by the service provider, but shall be the responsibility of the customer. Customers may request roll-off service thru the Town. Roll-off will be provided by the trash contractor. Roll-off service fee would be in addition to the standard trash bill, and would be paid as part of the next utility billing cycle. Roll-off dumpsters shall not be located at a residence for a span longer than thirty days and, not more than three times per year. ~~Containers found to be no longer serviceable through disrepair or maintained in an unsanitary condition may be condemned by the town for further use. Legal notice of such condemnation shall consist of a label or tag affixed to the container. Receptacles not placed in a satisfactory condition or replaced within 15 days of said notice may be removed and destroyed by the town.~~

B. Trash. Trash shall be placed in containers or tied in bundles by the customer and set out for collection. Containers may shall be the garbage containers described above, or boxes not exceeding three square feet by four feet deep. In any event, the weight of a

~~loaded container or bundle shall not exceed fifty pounds. Customers wishing to retain disposal boxes should mark the box "SAVE" in a readily seen manner.~~

~~C. Brush. Brush shall be cut into such a size that one person can readily load the individual pieces into a truck or chipper, shall be piled in neat order with all long branches parallel to one another and shall have all metal or foreign materials removed to facilitate chipping. All brush shall be disposed of by the owner, tenant or occupant of the premises.~~ Brush, grass clippings, mulch and other green waste products need not be bagged, however all green waste items must be inside the trash can to be disposed of, so that the trash can lid can be reasonably closed.

D. *[unchanged]*

E. *[unchanged]*

~~F. Dangerous Waste. Dangerous wastes shall be placed in a proper container, plainly marked "DANGER." The town reserves the right to deny service for certain dangerous wastes and to require~~ requires the customer to properly dispose of ~~by other lawful means.~~ Dangerous or Hazardous Wastes are defined as: Any solid waste that can cause damage or injury to property or persons and is dangerous or hazardous by reason of its pathological, explosive, flammable, reactive, radiological, or toxic nature including but not limited to, all wastes defined by the provisions of A.A.C. Title 18, Chapter 8, Article 2.

G. *[unchanged]*

~~H. No garbage shall be stored on a property in town limits long-term; rather, the property owner, tenant, lessee, occupant or other person in possession of the property shall make~~ sure that all trash is removed from the property on a weekly basis. No trash can be stored on property for more than one week, with the exception of recyclables and natural compost. Recyclables shall be stored in reasonably covered containers and should not accumulate for more than two months. Compost shall consist only of plant and vegetable wastes, and shall not consist of meat, or dairy products, pet wastes or human wastes.

SECTION 2. The Code, Chapter 8.10 "PREPARATION OF REFUSE FOR COLLECTION," Section 8.10.020 "Location for Pick-up," subsection (A), is amended as follows, with deletions in ~~strike through~~ and additions in underlined text:

8.10.020 Location for pick-up.

A. ~~All refuse prepared for collection~~ Where alleys exist and are used for trash collection, the trash container shall be placed at the rear of the lot, at the edge of the alley facing the alley and easily accessible to the trash truck ~~and in an easily accessible manner, providing such alley exists and is used as a refuse collection route.~~ Where alleys do not exist or are not used for trash collection ~~open for refuse service, refuse shall be set at the back of the~~ in front of the resident's house, near street curb on the sidewalk or parkway and facing the street. ~~All containers and piles of refuse~~ The trash container shall be so located as to not block the alley, sidewalk or gutter, or otherwise be a hazard to pedestrian or vehicular traffic. It is the homeowner, business owner or tenant's responsibility to make sure the trash container can be picked-up by the trash truck without it being obstructed. Trash containers that are blocked by cars or other items will not be picked-up by the trash truck. Trash containers that are not set out for pick-up as scheduled will not be emptied during that trash cycle. No special routes will be driven to accommodate customers who failed to have their containers ready for pick-up at their scheduled time.

SECTION 3. The Code, Chapter 8.10 "PREPARATION OF REFUSE FOR COLLECTION," Section 8.10.090 "Dumping refuse," is amended as follows, with deletions in ~~strickethrough~~ and additions in underlined text:

8.10.090 Dumping refuse.

A. For the purpose of the protection and preservation of the health and welfare of the inhabitants of the town, it is hereby established that the place for the dumping and depositing of refuse and garbage shall be the Huachuca City Landfill located at 600 Skyline Drive, Huachuca City, AZ 85616 within the town and use of any other site within the town shall constitute unlawful dumping. It is unlawful for any person to place or cause to be placed any refuse upon any public or private property within the town, except as specifically permitted in this chapter.

B. The rules and regulations governing use of the town landfill site shall be those established by the town.

SECTION 4. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 5. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 6. As provided in the Code, Section 1.05.110, any person found guilty of violating any provision of the Code, including this Ordinance, shall be guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine of not to exceed one thousand dollars or by imprisonment for a period of not to exceed six months, or by both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as hereinabove described.

SECTION 7. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



Town of Huachuca City

The Sunset City

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ORDINANCE NO. 2018-21

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 “HEALTH AND SAFETY,” CHAPTER 8.10 “PREPARATION OF REFUSE FOR COLLECTION,” SECTION 8.10.050 “ALTERNATIVE DISPOSAL OF REFUSE” TO IMPROVE THE HEALTH AND WELFARE OF THE TOWN BY REQUIRING RESIDENTS TO USE THE TRASH COLLECTION SERVICES PROVIDED BY OR CONTRACTED BY THE TOWN.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the “Code”], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to A.R.S. section 49-741, the Town is responsible for ensuring that there is safe and sanitary disposal of solid waste generated within its jurisdiction, but need not duplicate a service provided by a private enterprise; and

WHEREAS, pursuant to A.R.S. section 49-746 (B), the Town shall prescribe rules for the delivery of recycling and solid waste management services for commercial, industrial and multifamily residential properties that promote availability of these services and competition in the delivery of these services; and

WHEREAS, the Town Council wishes to amend the Code to improve the health and welfare of the Town by requiring the Town’s residents to use the Town’s designated trash service provider; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on August 16, 2018, and at a subsequent meeting on September 13, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Chapter 8.10 “PREPARATION OF REFUSE FOR COLLECTION,” Section 8.10.050 “Alternative Disposal of Refuse,” is amended as follows, with deletions in ~~strikethrough~~ and additions in underlined text:

8.10.050 Alternative disposal of refuse.

~~A. Except as provided in this section, no No residential owner, tenant, lessee, occupant or other person in possession of any building, structure or premises within the town shall avoid or refuse to accept the garbage and trash disposal services provided for in this chapter. Any such avoidance or refusal shall not exempt such person from the payment of the charges for such services. No structures on a residential lot other than the residence shall be required to have a trash service. Unless involved in commercial use.~~

~~B. Any owner, tenant, lessee, occupant or person in possession of any building, structure or premises within the town shall have the right to make other provisions for the collection, removal and disposal of his garbage and trash in such manner and at such place as shall be first approved by the clerk, and it shall be unlawful for any person, failing to use the town provided service, to fail to make town approved provision for the regular disposal of his garbage and trash at a dump approved by the town. Every residential owner and occupant of premises within the town trash service area shall use the refuse collection and disposal system herein provided, and shall deposit or cause to be deposited in accordance with this article, all rubbish and garbage that is of such nature, that is perishable or may decompose, or may be scattered by wind or otherwise, which is accumulated on such premises. Residents within the Town's trash service area, but outside Town limits may use the Town's service, but are not required to do so. As in Town Ordinance 2018-20 does supersede regarding recyclables and natural compost. Commercial businesses are required to have a trash service; however commercial businesses may use a trash service of their choice, including the Town trash service.~~

SECTION 4. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 5. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 6. As provided in the Code, Section 1.05.110, any person found guilty of violating any provision of the Code, including this Ordinance, shall be guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine of not to exceed one thousand dollars or by imprisonment for a period of not to exceed six months, or by both such fine and imprisonment.

Each day that a violation continues shall be a separate offense punishable as hereinabove described.

SECTION 7. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



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ORDINANCE NO. 2018-22

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE CHAPTER 2.85 "TOWN FACILITY USE POLICY," SECTION 2.85.050 "CHARGES" AND CHAPTER 10.30 "PARKS, RECREATION AND TRANSPORTATION FACILITIES," SECTION 10.30.030 "USE OF COMMUNITY CENTER," TO REMOVE THE OPTION FOR CERTAIN PRIVATE ORGANIZATIONS TO USE TOWN FACILITIES FREE OF CHARGE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to the Code, Chapters 2.85 and 10.30, the Town establishes regulations and fees for use of its facilities; and

WHEREAS, the Town Council wishes to amend the Code, to remove the option of allowing certain private organizations to use town facilities free of charge; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on August 16, 2018, and at a subsequent meeting on September 13, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Chapter 2.85 "TOWN FACILITY USE POLICY," Section 2.85.050 "Charges," is amended as follows, with deletions in ~~strike through~~ and additions in underlined text:

2.85.050 Charges.

The mayor and council recognize that certain costs are associated with usage of the facilities and have developed the following guidelines:

A. All residents and/or organizations will be required to pay the scheduled fee ~~except the following who shall be allowed free or reduced fee use of the facilities~~ with the exception of the following:

1. ~~Nonprofit organizations, but only under special circumstances as determined by the mayor and council on a case-by-case basis~~ Organizations that are exempt from federal income tax under Internal Revenue Code section 501(c) will be assessed at half the scheduled rate;

2. Governmental jurisdictions conducting town-related business will have no fee assessed.

B. Any organization denied ~~free~~ use under this policy as defined in this section may appeal to the city council.

SECTION 2. The Code, Chapter 10.30 "PARKS, RECREATION AND TRANSPORTATION FACILITIES" Section 10.30.030 "Use of Community Center," is amended as follows, with deletions in ~~strike through~~ and additions in underlined text:

10.30.030 Use of Community Center.

A. *[Unchanged]*.

B. *[Unchanged]*.

C. Except as provided in Chapter 2.85, Section 2.85.050, A a use fee and a cleaning deposit are required. ~~in most instances; however, the council, upon request, may take into consideration whether or not to waive or reduce the use fee for governmental organizations, or nonprofit organizations, under special circumstances. It is in the discretion of the council to determine whether to waive or reduce the fee.~~ All users will pay the refundable cleaning deposit which shall be refunded if, upon inspection by a town staff member, the building is clean. The town council shall adopt, by resolution, a schedule of fees for use of the Community Center. The town's facility use policy which contains additional rules and procedures for using town facilities may be found in Chapter 2.85.

D. *[Unchanged]*.

E. *[Unchanged]*.

F. A copy of the rules and regulations will be given to all individuals requesting the use of the Community Center. The keys to the Community Center will be given out by the

~~police department~~ town personnel and a log will be kept stating the identity of the person who signed them out.

SECTION 3. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 4. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 5. The Town Clerk is hereby directed, pursuant to the Code section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF SEPTEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



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ORDINANCE NO. 2018-23

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING AMENDMENTS TO THE TOWN CODE, TITLE 6 "ANIMALS," WHICH AMENDMENTS PROVIDE FOR SPECIFIC AND VARYING PENALTIES FOR VIOLATIONS OF THE TOWN'S ANIMAL CODE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to section 1.05.110 most violations of the Code are classified as criminal misdemeanors; and

WHEREAS, the Town Council wishes to amend the Code to specifically designate certain Code violations within Title 6 "ANIMALS" as either criminal or civil violations; and

WHEREAS, the Town Council previously adopted Resolution No. 2018-27 declaring the "2018 Amendments to Title 6 ANIMALS," a public record of the Town; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on September 13, 2018, and at a subsequent meeting on September 27, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The "2018 Amendments to Title 6 ANIMALS," a public record of the Town, three copies of which are on file in the office of the Town Clerk, are hereby adopted.

SECTION 2. The Code, Title 6 "Animals" is hereby amended as indicated in the "2018 Amendments to Title 6 ANIMALS."

SECTION 3. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 4. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 5. As provided in the Code, Section 6.20.040, penalties for Animal Code violations may be civil or criminal, and may be punished as follows:

- A. First offense: \$50 fine; Second offense: \$100.00 fine; Third and subsequent offenses: criminal class 1 misdemeanor, punishable as determined by the court, not to exceed \$2,500 fine, six months in jail and three years' probation.
- B. Each offense: criminal class 1 misdemeanor, punishable as determined by the court, not to exceed \$2,500 fine, six months in jail and three years' probation.

SECTION 6. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 27th DAY OF SEPTEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



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ORDINANCE NO. 2018-24

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 1, CHAPTER 1.05 "GENERAL PROVISIONS", SECTION 1.05.110 "PENALTY," TO CLARIFY THAT NOT ALL VIOLATIONS OF THE TOWN CODE ARE MISDEMEANORS AND THAT SPECIFIC PENALTY PROVISIONS MIGHT BE PROVIDED THROUGHOUT THE CODE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to section 1.05.110 most violations of the Code are classified as criminal misdemeanors; and

WHEREAS, the Town Council wishes to amend the Code to clarify that not all violations of the Code are criminal misdemeanors and there might be specific penalty provisions provided for throughout the Code; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on September 13, 2018, and at a subsequent meeting on September 27, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Chapter 1.05 "GENERAL PROVISIONS," Section 1.05.110 "Penalty," subsection (A), is amended as follows, with deletions in ~~strike through~~ and additions in underlined text:

1.05.110 Penalty.

A. Except as otherwise specifically provided in this Code. ~~A~~any person found guilty of violating any provision of this code, and except as provided in subsection B of this section, shall be guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine of not to exceed \$1,000 or by imprisonment for a period not to exceed six months, or by

both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as hereinabove described.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 27th DAY OF SEPTEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

Town of Huachuca City Code of Ethics
For Elected Officials

This Code of Ethics is designed to describe the manner in which Councilmembers should treat one another, Town staff, constituents, and others they come into contact with in representing the Town of Huachuca City. It is meant to describe more clearly the behavior, manners and courtesies that are suitable for various occasions in order to make public meetings and the process of governance run more smoothly.

The content of this Code of Ethics includes:	Pages
• Overview of Roles and Responsibilities	1-3
• Policies and Protocol Related to Conduct	3-4
• Council Conduct with One Another	4-6
• Council Conduct with Town Staff	6-7
• Council Conduct with the Public	8-9
• Council Conduct with Other Public Agencies	9-10
• Council Conduct with Boards and Commissions	10-11
• Council Conduct with the Media	11
• Sanctions	12
• Principles of Proper Conduct	13
• Checklist for Monitoring Conduct	13-14
• Glossary of Terms	14

The constant and consistent theme through all of the conduct guidelines is "respect." Councilmembers experience stress in making decisions that could impact hundreds of lives. Despite these pressures, elected officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that can help guide Councilmembers to do the right thing in even the most difficult situations.

Overview of Roles and Responsibilities

Other resources that are helpful in defining the roles and responsibilities of elected officials can be found in the Town of Huachuca City Code and in the Elected Officials Guide published by the League of Arizona Cities and Towns.

Mayor

- Elected as Mayor (Town Code, Section 2.10.010)
- Serves as Chief Executive Officer of the Town
- Chairs Council meetings (Town Code, Section 2.10.040)
- Calls for special meetings (Town Code, Section 2.20.020)

- Sets agendas in consultation with the Town Manager and Town Attorney
- Recommends subcommittees as appropriate for Council approval
- Leads the Council into an effective, cohesive working team
- Signs documents on behalf of the Town of Huachuca City
- Calls upon emergency agencies for assistance
- Is advised of Town employee dismissals or suspensions
- Declares Town emergency by proclamation
- Acts as the Town representative at ceremonial functions

Mayor Pro-Tem

- Serves at the pleasure of the Council
- Performs the duties of the Mayor if the Mayor is absent (Town Code, Section (2.10.020))
- Chairs Council meetings in the absence of the Mayor
- Represents the Town at ceremonial functions at the request of the Mayor

All Councilmembers

All members of the Town Council shall subscribe an oath stating they will bear true faith and allegiance to the Constitution of the State of Arizona and the Constitution of the United States, and defend them against all enemies, foreign and domestic, and will faithfully and impartially discharge their duties to the best of their abilities. All members of the Town Council, including those serving as Mayor and Vice Mayor, have equal votes. No Councilmember has more power than any other Councilmember, and all should be treated with equal respect.

All Councilmembers should:

- Fully participate in Town Council meetings and other public forums while demonstrating kindness, consideration, and courtesy to others
- Prepare in advance of Council meetings and be familiar with issues on the agenda
- Represent the Town at ceremonial functions at the request of the Mayor
- Place activities and events on the Council's monthly activities calendar that invite official participation of all Councilmembers. A list of the activities of individual Councilmembers may also be submitted for public record at the option of the Councilmember.
- Be respectful of other people's time. Stay focused and act efficiently during public meetings.
- Serve as a model of leadership and civility to the community

- Inspire public confidence in Huachuca City government
- Provide contact information to the Town Clerk in case an emergency or urgent situation arises while the Councilmember is out of town
- Demonstrate honesty and integrity in every action and statement
- Participate in scheduled activities to increase team effectiveness and review Council procedures such as this Code of Conduct
- Be strongly encouraged to participate in professional development, networking opportunities, and sharing what they've learned

Meeting Chair

The Mayor will chair official meetings of the Town Council, unless the Vice Mayor or another Councilmember is designated as Chair of a specific meeting. The Meeting Chair:

- Maintains order, decorum, and the fair and equitable treatment of all speakers
- Keeps discussion and questions focused on specific agenda items under consideration
- Makes parliamentary rulings with advice, if requested, from the Town Attorney who acts as an advisory parliamentarian. Chair rulings may be overturned if a Councilmember makes a motion as an individual and the majority of the Council votes to overrule the Chair.

Former Councilmembers and Former Town Staff

Past members of the Town Council and former staff who speak to the current Town Council about a pending issue should be encouraged to disclose whom they are speaking on behalf of (individual or organization).

Policies & Protocol Related to Conduct

Ceremonial Events

Requests for a Town representative at ceremonial events will be handled by Town staff. The Mayor will serve as the designated Town representative. If the Mayor is unavailable, then Town staff will determine if event organizers would like another representative from the Council. If yes, then the Mayor will recommend which Councilmember should be asked to serve as a substitute. Invitations received at Town Hall are presumed to be for official Town Representation. Invitations addressed to Councilmembers at their homes are presumed to be for unofficial, personal consideration.

Correspondence Signatures

Councilmembers do not need to acknowledge the receipt of correspondence, or copies of

correspondence, during Council meetings. The Town Clerk will prepare official letters in response to public inquiries and concerns. These letters will carry the signature of the Mayor unless the Mayor requests that they be signed by another Councilmember or the Town Clerk. Official correspondence to the public or other governmental agencies shall be coordinated through the Town Manager.

If correspondence is addressed only to one Councilmember, the Councilmember should coordinate with the Town Manager on the best way to respond to the sender.

Endorsement of candidates

Councilmembers have the right to endorse candidates for all council seats or other elected offices. It is inappropriate to mention endorsements during Council meetings or other official Town meetings.

Public Announcements in Council Meetings

Councilmembers who want to speak during the Call to the Public or Councilmembers Report portion of the Council meeting should notify the Chair in advance. Councilmembers, like members of the public, who use this portion of the agenda to recognize achievements or promote an event will be limited to three minutes each, and should keep the focus on matters of community-wide interest. Matters that may require Council action or direction should not be discussed and those items on the agenda should not be used for any form of campaigning.

Travel Expenses

The policies and procedures related to the reimbursement of travel expenses for official Town business by Councilmembers are regulated according to the Town of Huachuca City Employee Manual Travel Policy, Section 2.130.795. Town employee travel policies apply to Councilmembers in relation to use of Town vehicles, however the Town employee travel policy regarding per diem payment does not apply to Councilmembers; as Councilmembers monthly stipend covers that type of expense. Expenditures for individual Councilmembers and the Council as a whole shall be determined in the budget process.

Conflict of Interest

Councilmembers as citizens are often involved in multiple facets of the community. Any Councilmember who has a conflict of interest with a Council issue being discussed or voted upon should recuse themselves from the discussion and from the room, until the discussion is finished. Furthermore, a Councilmember may not speak on call to the public regarding the issue that presents a conflict of interest. A conflict of interest can arise from multiple issues, for

example:

- Ex 1- The town is proposing a grant to repave Elm Street. Councilmember Doe lives on Elm Street. Councilmember Doe should exclude him or herself from any discussion or vote regarding the grant for Elm Street.
- Ex 2- Councilmember Doe is a board member of the Humane Society. The Town is setting a policy for funding the Humane Society. Councilmember Doe should recuse from any discussion or vote regarding the Humane Society.

Council Conduct with One Another

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. This common goal should be acknowledged, even as Council may “agree to disagree” on contentious issues, and to the extent possible will honor decisions of the Council.

In Public Meetings

- **Formal Titles**

The Council should refer to one another formally during public meetings as Mayor, Mayor Pro Tem or Councilmember followed by the individual’s last name.

- **Practice civility and decorum in discussions and debate**

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, Councilmembers to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

- **Honor the role of the Chair in maintaining order**

It is the responsibility of the Chair to keep the comments of Councilmembers on track during public meetings. Councilmembers should honor efforts by the Chair to focus discussion on current agenda items. If there is disagreement about the agenda or the

Chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

- **Avoid personal comments that could offend other Councilmembers**

If a Councilmember is personally offended by the remarks of another Councilmember, the offended Councilmember should make notes of the actual words used and call for a "point of personal privilege" that challenges the other Councilmember to justify or apologize for the language used. The Chair will maintain control of this discussion.

- **Demonstrate effective problem-solving approaches**

Councilmembers have a public stage to show how people with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

In Private Encounters

- **Continue respectful behavior in private**

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.

- **Be aware of the lack of security of written notes, social media, voicemail messages, and email**

Technology allows words written or said without much forethought to be distributed wide and far. Would you feel comfortable to have this note faxed to others? How would you feel if this voicemail message were played on a speakerphone in a full office? What would happen if this e-mail message were forwarded to others? Written notes, voicemail messages and e-mail should be treated as potentially public communication.

- **Even private conversations can have a public presence**

Elected officials are always on display - their actions, mannerisms, and language are monitored by people around them. Lunch table conversations will be eavesdropped upon, parking lot debates will be watched, and casual comments between individuals before and after public meetings noted. Remember the open meeting law prohibits conversations of four or more Councilmembers or the "linking" together through a common source of four or more individual conversations. Open records law also prohibits proposing a policy or action from one Councilmember to a quorum of Council, even if by blind copy email. Proposed actions or policies should be handled

by the Town Manager's office or Town Clerk contacting Council regarding the proposed policy or action.

Council Conduct with Town Staff

Governance of a Town relies on the cooperative efforts of elected officials, who set policy, and Town staff, who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect and acknowledgment for the contributions made by each individual for the good of the community.

- **Treat all staff as professionals**

Clear, honest communication that demonstrates respect for the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable. When possible, it is preferable to ask questions prior to public meetings to allow staff adequate time to research the question and provide meaningful answers.

- **Limit contact to specific Town staff**

Remember Town staff are accountable to their supervisors. Taskings or work assignments from outside the normal chain of supervision could cause staff confusion, inadequate work product and inefficient performance. Questions of Town staff and/or requests for additional background information should be directed only to the Town Manager, Town Attorney, Town Clerk, or Department Heads. The Office of the Town Manager should be copied on any request.

Requests for follow-up directions to staff should be made only through the Town Manager, or the Town Attorney when appropriate. When in doubt about what staff contact is appropriate, Councilmembers should ask the Town Manager for direction. Materials supplied to an individual Councilmember in response to a request will be made available to all members of the Council so that all have equal access to information.

- **Do not disrupt Town staff from their jobs**

Councilmembers should not disrupt Town staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met.

- **Never publicly criticize an individual employee**

Council should never express concerns about the performance of a Town employee in public, to the employee directly, or to the employee's manager. Misdirected comments could violate the Town's personnel rules and limit the Town's ability to deal fairly and efficiently with personnel matters. Comments about staff performance should only be made to the Town Manager privately. Staff should not hesitate to avail themselves of Council expertise where appropriate.

- **Do not get involved in administrative functions**
Councilmembers must not attempt to influence Town staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of Town licenses and permits.
- **Check with Town staff on correspondence before taking action**
Before sending correspondence, Councilmembers should check with the Town Manager to see if an official Town response has already been sent or is in progress.
- **Do not attend meetings with Town staff unless requested by staff**
Even if the Councilmember does not say anything the Councilmember's presence implies support, shows partiality, intimidates staff, and hampers staff's ability to do their job objectively. Council may request, through the Town Manager, to attend specific meetings. They should honor the Manager's decision once given.
- **Council request for staff support**
Routine secretarial support will be provided to all Councilmembers. All mail for Councilmembers is opened by the Town Clerk, unless other arrangements are requested by a Councilmember.

Requests for additional staff support - even in high priority or emergency situations - should be made to the Town Manager who is responsible for allocating Town resources in order to maintain a professional, well-run Town government.

- **Do not solicit political support from staff**
Councilmembers should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from Town staff; to do so could violate the law. Town staff may, as private citizens with constitutional rights, support political candidates for other government entities but all such activities must be done away from the workplace. Employees should be aware of how political support of councilmembers may appear to other councilmembers, even away from the workplace.

Council Conduct with the Public

In Public Meetings

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Councilmembers toward a person participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- Be welcoming to speakers and treat them with respect
- Be fair and equitable in allocating public hearing time to individual speakers

The Mayor will determine and announce limits on speakers at the start of the public hearing process. Generally, each speaker will be allocated three minutes. If many speakers are anticipated, the Mayor may shorten the time limit and/or ask speakers to limit themselves to new information and points of view not already covered by previous speakers.

No speaker will be turned away unless he/she exhibits inappropriate behavior. After the close of the public hearing, no more public testimony will be accepted unless the Mayor reopens the public hearing for a limited and specific purpose.

- **Give the appearance of active listening**
It is disconcerting to speakers to have Councilmembers not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time, looking at or checking at our phone, gazing around the room gives the appearance of disinterest. Be aware of facial expressions--especially those that could be misinterpreted in a negative way.

- **Ask for clarification, but avoid debate and argument with the public**
Only the Mayor--not individual Councilmembers--can interrupt a speaker during a presentation. However, a Councilmember can ask the Mayor for a point of order if the speaker is off the topic or exhibiting behavior or language the Councilmember finds disturbing.

If speakers become flustered or defensive because of Council questions, it is the responsibility of the Mayor to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Councilmembers to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Councilmembers' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.

- **No personal attacks of any kind, under any circumstances**
Councilmembers should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

IN UNOFFICIAL SETTINGS

- **Make no promises on behalf of the Council**
Councilmembers will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of Town policy and to refer to Town staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to

promise Town staff will do something specific (fix a pothole; remove a library book, plant new trees, etc.) It is important to remember that you are one vote. It takes a quorum of Council to make any Council decision or action.

- **Make no personal comments about other Councilmembers**
It is acceptable to publicly disagree about an issue; but it is unacceptable to make derogatory comments about other Councilmembers, their opinions, or their actions. This also applies when talking with staff about other Councilmembers.
- **Remember Huachuca City is small town**
Councilmembers in the public eye every day that they serve in office. They are constantly being observed by the community. Their behaviors and comments serve as models for proper behavior in the Town of Huachuca City. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by Councilmembers, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

Council Conduct with Other Public Agencies

- **Be open about representing the Town or personal Interests**
If a Councilmember appears before another governmental agency or organization to give a statement on an issue, the Councilmember must clearly state: 1) if his or her statement reflects personal opinion or is the official stance of the Town; 2) whether this is the majority or minority opinion of the Council.

If the Councilmember is representing another organization whose position is different from the Town, the Councilmember should withdraw from voting on the issue if it significantly impacts or is detrimental to the Town's interest. Councilmembers should be open about which organizations they represent and inform the Mayor and Council of their involvement.

- **Correspondence should be equally clear about representation**
Town letterhead may be used when the Councilmember is representing the Town and the Town's official position. A copy of official correspondence should be given to the Town Clerk to be filed as part of the permanent public record.

Town letterhead should not be used for correspondence of Councilmembers representing a personal point of view, and is best not used to express a dissenting point of view from an official Council position. However, should Councilmembers use Town letterhead to express a dissenting point of view, the official Town position must be stated clearly so the reader understands the difference between the official Town position and the viewpoint of the Councilmember. It is inappropriate for a Councilmember to contact a Board or Commission member to lobby on behalf of an individual, business, or developer. It

is acceptable for Councilmembers to contact Board or Commission members in order to clarify a position taken by the Board or Commission.

- **Remember that Boards and Commissions serve the community, not individual Councilmembers**

The Town Council appoints individuals to serve on Boards and Commissions, and it is the responsibility of Boards and Commissions to follow policy established by the Council. But Board and Commission members do not report to individual Councilmembers, nor should Councilmembers feel they have the power or right to threaten Board and Commission members with removal if they disagree about an issue. Appointment and re-appointment to a Board or Commission should be based on such criteria as expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A Board or Commission appointment should not be used as a political "reward." Boards and committees should always remember they are advisory to Council, and often require Council action or approval for their recommendations.

- **Be respectful of diverse opinions**

A primary role of Boards and Commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. While Councilmembers may have a closer working relationship with some specific individuals serving on Boards and Commissions, they must be fair and respectful of all citizens serving on Boards and Commissions.

- **Keep political support away from public forums**

Board and Commission members may offer political support to a Councilmember, but not in a public forum while conducting official duties. Conversely, Councilmembers may support

Board and Commission members who are running for office, but not in an official forum in their capacity as a Town Councilmember.

- **Inappropriate behavior can lead to removal**

Inappropriate behavior by a Board or Commission member should be communicated to the Mayor, and the Mayor and Vice Mayor, with prior consultation with the Town Manager, should counsel the offending member. If inappropriate behavior continues, the Mayor and Vice Mayor should bring the situation to the attention of the Council. Conflicts should be resolved at the lowest possible level.

Council Conduct with the Media

- **Councilmembers are frequently contacted by the media for background and quotes.**
The best advice for dealing with the media is to “never go off the record.”
Most members of the media represent the highest levels of journalistic integrity and ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.
- **The Mayor is the official spokesperson on the town position.**
The Mayor is the designated representative of the Council to present and speak on the official Town position. If an individual Councilmember is contacted by the media, the Councilmember should be clear about whether their comments represent the official Town position or a personal viewpoint.
- **Choose words carefully and cautiously**
Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

Sanctions

- **Public Disruption**
Members of the public who do not follow proper conduct in a public meeting may be barred from further testimony at that meeting or removed from the Council Chambers. Severe disruptions shall be dealt with immediately.
- **Inappropriate Staff Behavior**
Councilmembers should refer any Town staff who does not follow proper conduct in their dealings with Councilmembers, other Town staff, or the public to the Town Manager. These employees may be disciplined in accordance with standard Town procedures for such actions.
- **Councilmembers Behavior and Conduct**
Town Councilmembers who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Council, lose seniority or committee assignments (both within the Town of Huachuca City and with Inter-government agencies) or have official travel restricted. Serious infractions of the Code of Conduct could lead to other sanctions as deemed appropriate by Council.

Councilmembers should point out infractions of the Code of Conduct to the offending

Councilmember. If the offenses continue, then the matter should be referred to the Mayor in private. If the Mayor is the individual whose actions are being challenged, then the matter should be referred to the Vice Mayor.

It is the responsibility of the Mayor to initiate action if a Councilmember's behavior warrants sanction. If no action is taken by the Mayor, the alleged violation(s) can be brought up with the full Council in a public meeting.

If an alleged violation of the Code of Conduct occurs without being witnessed by Mayor or Council, it should be referred to the Mayor. The Mayor should then contact the Town Attorney regarding the proper investigative procedure to follow. It is the Mayor's responsibility to take the next appropriate action. These actions can include, but are not limited to: discussing and counseling the individual on the violations; recommending sanction to the full Council to consider in a public meeting; or forming a Council ad hoc subcommittee to review the allegation, the investigation, and its findings, as well as to recommend sanction options for Council consideration. Videotaping of the complaint hearing should be used for a Council ad hoc subcommittee.

Principles of Proper Conduct

Proper conduct is...

- Keeping promises
- Being dependable
- Building a solid reputation
- Participating and being available
- Demonstrating patience
- Showing empathy
- Holding onto ethical principles under stress
- Listening attentively
- Studying thoroughly
- Keeping Integrity intact
- Overcoming discouragement
- Going above and beyond, time and time again
- Modeling a professional manner

Proper conduct is NOT...

- Showing antagonism or hostility
- Deliberately lying or misleading
- Speaking recklessly
- Spreading rumors
- Stirring up bad feelings, divisiveness

- Acting in a self-righteous manner

It all comes down to respect.

Respect for one another as individuals ... respect for the validity of different opinions ...
Respect for the democratic process ... respect for the community that we serve.

Checklist for Monitoring Conduct

- Will my decision/statement/action violate the trust, rights or good will of others?
- What are my interior motives and the spirit behind my actions?
- If I have to justify my conduct in public tomorrow, will I do so with pride or shame?
- How would my conduct be evaluated by people whose integrity and character I respect?
- Even if my conduct is not illegal or unethical, is it done at someone else's painful expense?
Will it destroy their trust in me? Will it harm their reputation?
- Is my conduct fair? Just? Morally right?
- If I were on the receiving end of my conduct, would I approve and agree, or would I take offense?
- Does my conduct give others reason to trust or distrust me?
- Am I willing to take an ethical stand when it is called for? Am I willing to make my ethical beliefs public in a way that makes it clear what I stand for?
- Do I exhibit the same conduct in my private life as I do in my public life?
- Can I take legitimate pride in the way I conduct myself and the example I set?
- Do I listen and understand the views of others?
- Do I question and confront different points of view in a constructive manner?
- Do I work to resolve differences and come to mutual agreement?
- Do I support others and show respect for their ideas?
- Will my conduct cause public embarrassment to someone else?

Approved by Huachuca City Town Council, September __, 2018.



Hugh A. Walker, Enterprises, Inc. (An Arizona Corporation)

June 26, 2018

File No. HCL2018-01, Change Order#1

Mr. Matthew Williams
City Manager
Town of Huachuca City
500 N. Gonzales Blvd.
Huachuca City, AZ 85616

Subject: Request for Change Order#1, Replace Groundwater Pumps MW-1, MW-2

Dear Matthew:

On February 14, 2018 the City of Huachuca (HC) authorized HAWE to conduct a groundwater study to collect data, as requested by ADEQ, to determine the current hydrology, groundwater historical flow and depth to groundwater. This information was to be used to determine the new location of MW-1 (Currently MW-1 is located in the middle of the expansion new liner) and if a new cross-gradient well will be needed to confirm to ADEQ's requirements to horizontally expand the landfill under a new landfill permit.

However, while attempting to measure the depth to groundwater, HAWE and Hoque and Associates (HA) discovered that the 30-year-old groundwater wells contained pumps that would require their removal before the measurement could be taken. Because of the age of the pumps, it was determined that if they were removed they would, more-than-likely be damaged and would need repair, thereby rendering the pumps unusable until repaired. (Assuming parts availability of 30-year-old pumps). Upon consultation with City, it was determined that the new style replacement pumps (QED) would be preferable to the existing pumps. The QED pumps, once installed, would allow City personnel to collect all necessary groundwater data, without pump removal.

HAWE/HA proposes to purchase, on behalf of the City of Huachuca two (2) QED Micropurge pumps and the necessary monitoring equipment. It is anticipated that the installation will require assistance of City Staff (Public Works) to install the new pumps. HA will observe the pump installation. QED will assist the City with the installation. In addition, new style electronic groundwater monitoring equipment necessary to collect groundwater samples will also be purchased. Included in this purchase will be a one-day QED training program for City Staff to ensure that the Staff will be familiar with groundwater sampling techniques using the new equipment:

- 1. QED Micropurge Pumps (See Attachment 1).....\$7,046.55
- 2. QED Electronic Controllers (See Attachment 2)\$16,487.00
- TOTAL \$ 23,533.55



If you agree to the change order, please sign in the space provided below and return the signed page to me. As always, if you should have any questions, please call the undersigned at (602) 885-8323.

Regards,

AGREED:



Hugh A. Walker

Principal
HAWE

Enclosures:

_____ Date _____
Matthew C. Williams





Quote No: W-17621, Jun 21, 2018
Rev 0, 06/22/18

Site Reference: Town of Huachuca City
(Downwell Equipt)

Represented By:
Dave Corder, QED Regional Sales Mgr

Prepared For:

Hugh Walker
602-885-8323
zapper1@roadrunner.com

HUGH A WALKER ENTERPRISES
7231 BOULDER AVE
PMB 700
HIGHLAND, CA 92346-3313
USA

Prepared By:

QTY	PART NO.	DESCRIPTION (ATTACHEMENT 1)	UM	UNIT PRICE	EXTENSION
2	P1101HM	MicroPurge bladder pump, high pressure, PVC construction with Dura-Flex Teflon bladder. Flow tested and lab certified for purity, 600 maximum depth. 3/8" discharge.	EA		
2	37789	PVC Inlet screen for P1101 and P1101M bladder pumps. 6" in length, 10 slot (.010) opening size. The use of the inlet screen extends the pump warranty, including the bladder to 10 years.	EA		
479	PT5000	Teflon-lined polyethylene tubing, twin bonded design. 3/8" OD sample tube with 1/4" OD air line.	FT		
2	C46H	4" well cap, designed for 1/4" air supply and 3/8" discharge tubing. Standard cap is constructed of anodized aluminum, with vertical clearance of less than 1/4". Includes high pressure air fitting (2301) and dust cover.	EA		
2	40990	1/4" MicroPurge discharge adapter, 6' length, with reusable lock ring.	EA		
1	TECH SITE ASSIST/TRAINING	<p><i>Tech site assistance and training. \$600.00/day + expenses/per diem.</i></p> <p><i>Note, the per diem expenses will be in addition to the \$600.00 shown on quote.</i></p>			

TOTAL 7,046.55

TERMS & CONDITIONS: Payment Terms: NET 30



Quote No: W-17620, Jun 21, 2018
Rev 0, 06/22/18

Site Reference: Town of Huachuca City
(Surface Controls)

Represented By:
Dave Corder, QED Regional Sales Mgr

Prepared For:
Hugh Walker
602-885-8323
zapper1@roadrunner.com

HUGH A WALKER ENTERPRISES
7231 BOULDER AVE
PMB 700
HIGHLAND, CA 92346-3313
USA

QTY	PART NO.	DESCRIPTION (ATTACHMENT 2)	UM	UNIT PRICE	EXTENSION
1	MP10H	High Pressure MicroPurge Basics Controller. Advanced electronic controller for applications to 300 PSI, 600 maximum lift. Microprocessor-based logic simplifies MicroPurge sampling. Eliminate excessive drawdown by linking with optional MP30 Drawdown Meter. Controls allows for easy flow rate adjustment and include manual mode for sample collection. Powered by 3 "AA" batteries (provides up to 400 hours use). Includes Nitrogen regulator (CGA-580) and (2) air hoses.	EA		
1	MP20D	MicroPurge Basics Flow Cell with Download. Water analyzer and engineered flow cell package with PurgeScan technology. PurgeScan provides automatic notification of parameter stabilization, with visible/audible signals. Single sonde reads pH, dissolved oxygen (DO), conductivity, ORP (redox), and temperature. Meter can store up to 200 frames of data, and shows five parameters at once, includes software for data download. Entire package, including sensors, is covered by a full, 3 year warranty.	EA		
1	37657	Conductivity fluid, 6668 uS/cm (1 pint).	EA		
1	37660	Buffer fluid pH 10 (pint).	EA		
1	MP30-300	MicroPurge Basics Drawdown / Level Meter. 300 ft model connects to the MP10 / MP15 / MP50 controls to prevent excessive drawdown during low-flow purging (based on limits you set). If drawdown reaches the limit, system alerts the user visually and audibly and signals the controller to standby until the well recovers. Meter also functions as a standard water level meter with visual and audible signals.	EA		



Quote No: W-17620, Jun 21, 2018
Rev 0, 06/22/18

1	MP40C	Compact gas engine powered, oil-less air compressor. Compressor puts out a maximum of 155 psi, includes a 4 gal. receiver, and is powered by a 5 HP Honda engine. The self contained unit has a frame with 2 lifting handles. Overall weight is 70 lbs. 2 year warranty.	EA
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TOTAL 16,487.00

MEMORANDUM

Sept. 10, 2018

TO: Matthew Williams, City Manager Huachuca City

FROM: Abe Rubio, IT Manager, CIO

SUBJECT: RFP Review and Recommendations

Matt, after my review of the two bid proposals submitted to Huachuca City by Sentinel Technologies and SunState Technology Group, my recommendation would be to contract with Sentinel Technologies. Based on my knowledge and 30+ years' experience in IT services and operations, they would be the best fit for what your RFP calls for, to meet the needs of Huachuca City. Below are the main reasons for my recommendation:

- Most important would be monthly recurring cost for the managed services, \$5600 for SunState versus \$1977 for Sentinel. The services they agree to provide are almost identical, yet there is a \$3600 difference.
- Sentinel provided a much more detailed response, with an itemized equipment list, indicating they actually carried out their due diligence and invested time to provide you all with the best proposal and service.
- Sentinel appears to have many more resources to tap, which leads to more help and better support for the Town.
- Sentinel is more focused on customer service and their partnerships with many of the IT industry's premier corporations are a testament to their technical knowledge and employee skillset.
- Also, I am puzzled by SunState's offer to replace your telephone system as opposed to proposing some level of support as was asked for.
- Lastly, based on the itemized equipment list and the number of servers, switches, wireless AP's, firewall devices, telecom equipment and desktops that are presented on this list, the \$2000 per month Sentinel is proposing seems to be a fair quote for the size and complexity of your IT infrastructure.

I hope this information helps you make a more informed decision as you move forward with the award. If you have any other questions/comments, please feel free reach out to me again.

PRICING

Pricing

SUMMARY			
One Time Setup Fee:	\$2,871.50		
Monthly Sub-Total:	\$2,351.50		
Customer Discount:	20%		
Monthly Total:	\$1,977.20		
NOTES			
Excluded: Panasonic			
SENTINEL MANAGED SERVICES			
INFRASTRUCTURE			
<i>Product</i>	<i>Location</i>	<i>Quantity</i>	<i>Comments</i>
Firewall-Security Device		2	Sophos XG125
LAN Switch		2	NetGear ProSafe JGS524
LAN Switch		1	HPV1910-24G
Wireless Access Point		1	LAPN600 (linksys)
Wireless Access Point		1	WAP4410N (cisco)
PROACTIVE MONITORING			
<i>Product</i>	<i>Location</i>	<i>Quantity</i>	<i>Comments</i>
NOC Monitoring + Alerting - Network		3	Surveillance Devices
SERVERS & VIRTUALIZATION			
<i>Product</i>	<i>Location</i>	<i>Quantity</i>	<i>Comments</i>
Cisco UCS Server		2	Lenovo ThinkServer & HP ProLiant ML110 G7
Windows Server		2	
Office 365 Server Administration		1	
Office 365 User		60	
SOLUTION OPTIONS			
<i>Product</i>	<i>Location</i>	<i>Quantity</i>	<i>Comments</i>
Desktop Patching		78	
SUPPORT SERVICES			
<i>Product</i>	<i>Location</i>	<i>Quantity</i>	<i>Comments</i>
Helpdesk Support Tickets		20	
Helpdesk Setup: Basic Setup		1	

Confidential Information, property of Sentinel Technologies, Inc.



FEE SCHEDULE

FEE SCHEDULE		MONTHLY RECURRING
OPTION 1A	with Assessment and Set Up Fee Included	\$5,610
OPTION 1B	with 1-Time Assessment and Set Up Fee Payment (\$7,500)	\$5,405
Covers all elements of Requirements listed in Section 3.2 and provided Scope of Work.		
OPTION 2A	New Phone System - with Assessment and Set Up Fee Included	\$5,920
OPTION 2B	New Phone System - with 1-Time Assessment, Set Up, & Hardware Fee Payment (\$14,000)	\$5,525
Covers all elements of Requirements listed in Section 3.2 and provided Scope of Work with exception to the Telecommunication/Telephone equipment and maintenance agreement. This option will provide a replacement for all telephone equipment, support, and maintenance.		

SCOPE OF WORK

The following IT Services for TOWN OF HUACHUCA CITY systems, are included with the Scope of Work. Included Services:

Phone and Remote Support

Onsite support and travel time (min 1 site visit per month)

Manage technical vendor relationships and work with vendors to solve technical issues

Virus and Spyware Cleanups

All Moves, add, and changes to domain. This includes new employee hires or fires. Also includes any adjustments to user or computer accounts in the domain.

Printer setup from the computer to the network port or active connection on the printer

Software management and installation on server and workstations

Miscellaneous day to day technology issues

Installation of new Microsoft Operating systems as released (If purchased)

Town Manager's Report

September 5, 2018

- **Trash RFP**- the Trash RFP has been posted on the website, and we will begin accepting bids on 9/11/18-10/10/18. The Trash bids will be presented to Council at the 10/11/18 meeting. The trash rfp calls for 1 can per house, per week, street pickup. Dumpsters or cans would be available to commercial, thou commercial may select their own vendor. Roll-off service would be available to residential not to exceed (3) times per year for a max of 30 days per use.
- **Tax Increases/New Taxes**- If approved by Council on 9/13 Town Sales Tax will increase to 1.9% effective 12/1/18. This would include the new town use taxes on purchasing/inventory.
- **Surplus Sales Funds**-The Town currently has over \$50k in funds from selling surplus/impound equipment. We had budgeted this to purchase a used roll-off truck. It is my intention to get the most for our money. In a perfect world I would like to get a roll-off truck, a 10 wheel dump truck, and a used scraper (delivered) here from government surplus. Public Works and landfill could both use the 10 wheel dump truck, plus it could pull almost any town equipment. Regarding a scraper we keep doing monthly repairs on 623 scraper, and eventually it will break down all together. GSA surplus frequently has surplus scrapers with low hours that need small repairs. If I can find a scraper fairly close that needs some small repairs, I would recommend getting it here as a backup to the 623. I would much rather spend \$10k-15k to get another scraper here and repaired then buy a used scraper for \$200k.
- **Community Center paint**- Public Works is planning to paint the Community Center in late September, early October depending on the end of grass season. It may consist of volunteer, prison, even Council service project. Supervisor Halterman is planning the project.
- **League of Cities Update**- Thank you Mayor Taylor and Mayor Pro-Tem Johnson for attending the League of Cities conference. There were many useful presentations including Council/Manager government and open records. The 2019 League Conference will be held 8/20-8/23 at Starr Valley Pass. You are all invited to attend.
- **Water & Sewer Updates**- Staff is working on updates to the water & sewer codes. We will be presenting these recommendations to Council on the 9/27 agenda to start the 60 day clock. This should not be perceived as Water Utility Rates (those will be set by rate study & Council action). Rather, staff will be working on the codes for items such as disconnect/reconnect fees, meter tampering, deposit/credit check, etc.
- **Court Fees**- The new court fees (if approved on 9/13) will go into place immediately as we passed an ordinance in the summer to set the fees via resolution.

Clerk's Report

- Election Report-(verbal)

Parks & Rec

- Planning small business expo n craft fair for 3 nov.

Finance Report

- Bank Balance as of September 5, 2018-\$221,652.37
- Landfill Needs Roll-Off Truck (surplus funds)
- Landfill Needs Dump Truck (surplus funds)
- Public Works Needs Riding Mower
- Garbage Truck still needs more repair
- Waste Management Relocate Fee as of today is \$9,400.00-Jan 2018 to Aug 2018
- J & D Haul Fee for tires is \$395.02
- AZ Mun Risk Retention Pool for sidewalk claim deductible is \$10,000.00
- Parking Lot Repaving Cost is \$2,987.00

*Please keep in mind; Need to reduce spending. Keep cost down.

Public Works

- All Dalley rounds have been completed at all Well Sites, Sewer Ponds.
- Fort Huachuca is back online and pumping raw sewage from Holding Pond Two.
- All Monthly samples have been pulled and turn in at Turner Laboratories in Tucson.
- Repairs to G-1 Trash Truck Rear Brakes were completed by Sierra Vista Fleet Maintenance Public Works Yard.
- All residential and commercial water meters have been read for billing.
- Repairs to the Water Service Line for 108 and 110 Tomahawk Street have been completed by Public works.
- Repair to a meter set at 305 First Street by Public works.
- Cutting and Weed Waking along different areas are in work throughout Huachuca City.
- Weather protection cover's for the Muffin Monster and By Pass Line at Cochise Well Site are in work.
- Weber Water is schedule to install and wire in the Mercoid Switches for the air compressors at each Well Site.

Building Official

- Building Official review of the blueprints for the Coca Cola office expansion has been completed. Building permit for construction will be issued once a General Contractor has been secured for the project.
- Planning and Zoning Commission is moving forward to the public hearing for the proposed updates to the zoning code on the Sign Code, Manufactured Home and RV

Parks and Manufactured Homes located outside of Parks. There will be a Citizen Review process first to inform the public what these changes mean and give the citizens a chance to ask questions.

- Discussions with FEMA over the review and future remapping of the Town with the possibility of removing lower Huachuca City out of the flood zone are ongoing. Keep in mind the entire process is expected to take 24 – 36 months to complete before a final determination is made.
- Still have one opening on the Planning and Zoning Commission. If interested, please submit an application to the Town Clerk.

Landfill (No report presented)

Library

- Our Back to School Fair on August 1 was a success. We had over 277 visitors to the library and gave about 160 backpacks. Fantastic community support. Thank you letters have been sent. We changed the library setup and traffic flow inside the library. Was a huge improvement over last year – no bottlenecks.
- Julie and I attended Department of Corrections training in Bisbee on Thu, August 2.
- I attended the city libraries meeting on Wed, August 8 at library district in Bisbee. Much discussion on moving to one card. We getting closer but there are still many steps to getting there. December is the goal for implementation.
- Ordered and received \$1,200 of new books and DVD. Books and DVD are funded by the library district. Orders are placed bi-monthly. A list items order is attached.
- We completed purchasing for the \$3,000 Science, Technology, Engineering, and Math grant from the Rural Activation and Innovation Network of Cochise County. Receipts have been submitted for reimbursement. Currently we are working on programming utilizing the new material.
- Met with our Library Services and Technology grant consultant review surveys and begins scheduling computer classes. Submitted request for funds to the State Library. Classes are scheduled to begin on September 19th. The first class will be social media for beginners. In addition, on September 19th, there will be Digital Drop In – a dedicated

time in which patrons can come in with their devices and get one-on-one help using them.

- Our Dining with Diabetes class has concluded. It went well—lots of positive comments.
- We are finalizing details for our fall programming for children to include: Coding Club, Lego Club, Basic Electronics Class, Fun with Math and Science (preschoolers), 4H, and Fun Fridays with STEAM. Whew!! We are going to be busy.
- Speaking of busy – we have a new speaker program called Spotlight on Speakers. Those will be held on Thursday mornings from 10-11. Upcoming speakers include: Dan Valle, International Director of the Hispanic Chamber of Commerce, Doug Hocking, historian and author of *Tom Jeffords, Friend of Cochise*, Charles Hancock, and Southwest Association of Buffalo Soldiers.

Senior Center (July 2018)

- Days Served 11
- Meals Served 71
- Commodities: 5 days available 61 attendees
- Specials: July 4th open as cooling center
- Prep for ice cream social August 2, 2018
- Prep for night out police hot dog service

Police Department

- Police-All Grant Details (Stonegarden and DUI TaskForce) have been accounted for and have started back up. City Code Violations are being identified. Offenders are being contacted. Traffic flow behind Town Hall is adjusting to the new signs. Chief to advise USBP to find another location for their vehicles. Will be setting up a Police Department Advisory Committee.
- Communication Center (Dispatch)-In a recent meeting, staff has been informed that two PSAP positions have been located (Nogales and Summerton). This removes the CenturyLink Contract stipulation of \$250,000.00 termination clause. This should cost less than approximately \$50,000.00 to relocate PSAP's within approximately 6 months. This is a significant breakthrough. The SEACOM presentation is on tonight's agenda.
- Animal Control:-IGA has been sent to Cochise County Procurement (Brandon Morrison and staff) for review. Waiting on Sheriff Dannels to advise when completed.

Rebecca Sizemore, Brittany Dyer and Gerald Hursh continue to develop the skills necessary to run our animal shelter as part time employees. Policy for Volunteers completed. A 4th ACO will need to be identified. The South end of building to be painted.

Fire Department

Yearly Call Total to Date: 806

HC48 - WFD- 60 Total -108 for August 2018

- Fire Inspections Follow-up Senior Center, City Hall, Police Dept., Library
- Tire repair E-321
- Suspension repair medic-322
- Mutual-aid Structure Fire – Tombstone
- Attended meeting with – Sierra Vista, Fry, Fort Huachuca Fire Departments regarding auto/mutual-aid responses. Work group started.

Upper San Pedro Partnership (USPP) Partnership Advisory Commission (PAC)

Report of August 8, 2018 Meeting

- One of the USPP members, The Bureau of Land Management (BLM), gave a presentation about the San Pedro Riparian National Conservation Area (SPRNCA) Draft Resource Management Plan (RMP). This is the first plan to be drawn up since the SPRNCA was formed under BLM management by an act of Congress in 1988. The plan was released June 29th and is open to public comment until Sept. 27th. Four alternatives for future management were presented, each with different degrees of recreational access, cattle grazing, management styles, etc. The plan is available online by searching for "SPRNCA Draft RMP".
- The USPP has tasked its Technical Committee with designing a new structure for the whole group, since funding from its 21 member-agencies has dwindled significantly in recent years. The Tech Committee presented their proposal, which includes transforming the USPP website into an 'information portal,' arranging the mountains of data and reports collected over 20 years into an easy-to-navigate, user-friendly format. The Committee also suggested the USPP host an annual Science Summit conference, showcasing the history and latest findings about the Upper San Pedro Watershed. The proposal was approved unanimously.
- Next PAC meeting is scheduled for Nov. 14, 2018.
- About the USPP: "The Upper San Pedro Partnership was formed in 1998 as a consortium of federal, state and local agencies and organizations that were to assist in meeting the

long term water needs of the San Pedro Riparian National Conservation Area and of the area residents. The member agencies and organizations either 1) own land within the Sierra Vista subwatershed; 2) control land or water within the subwatershed; 3) make policy regarding land or water in the subwatershed or 4) will provide significant technical or financial resources to assist the Partnership in accomplishing its purpose. The purpose of the Partnership is to coordinate and collaborate in the identification, prioritization and implementation of comprehensive policies and projects that assist in meeting the water needs of the Sierra Vista subwatershed."

Website: <https://uppersanpedropartnership.org/>